

Examination advice for students

Student Conduct:

- Please arrive at the exam venue at least 10 minutes prior to the start time of the exam.
- If you are a student with special examination conditions, please make yourself known to the examination supervisor prior to the commencement of the exam.
- Please do not talk once you are asked to enter the exam room and make your way straight to the appropriate desk to await the exam supervisor's instructions. Note: where subjects/venues have allocated seating, students must ensure that they sit in their allocated seat.
- Exam supervisors must follow the instructions outlined on the front of the examination paper with regards to materials permitted for use during the exam and cannot vary from this. If this instruction varies from the advice that you have received from your lecturer, please note this on the front of your answer booklet.

Items permitted in the exam room:

- Student ID card or another form of photo identification must be displayed on your desk during the examination.
- Writing instruments (pens, pencils, eraser, whiteout, ruler).
- Prescribed materials specified on the title sheet of the examination paper.
- A small clear bottle of water.
- A small handbag, wallet or purse, provided that they are placed on the floor next to the students' desk and not accessed during the examination.

Items **NOT** permitted in the exam room:

Unless it is specified on the exam paper, students cannot bring the following items into an examination room:

- No smoking, eating or drinking apart from a clear bottle of water.
- Mobile phone or other communication devices.
- Calculators.
- Textbooks and other reference material.
- Writing, blotting, tissue or other paper.
- Unauthorised material.
- Dictionaries – multi or bi-lingual dictionaries are permitted.
- Electronic devices including diaries, organisers, dictionaries, laptop or palmtop computers, music devices.
- Brief cases, attaché cases, shopping bags etc should not be brought into the room. Such items and other personal effects may be left in an area provided for this purpose by the Presiding Invigilator. The University accepts no responsibility for items left in this designated area.