

Research Infrastructure Block Grants (RIBG) Application

To enable this electronic form, you must first **SAVE** it then **REOPEN** as a PDF file (it will not function properly when used in a browser window).

Final applications are to be submitted to the Faculty Office or Research Centre Business Manager by 15 April 2016

IMPORTANT NOTES ABOUT THIS APPLICATION:

RIBG funding is administered by the University of behalf of the Federal Government under specific guidelines. **All funds must be expended by 31 December** in the year of allocation. Refer to the [Guidelines to Applicants](#) for more detail.

To inform the selection process and to facilitate timely expenditure of successful grants, the form includes a section for applicants to detail quotes received for any proposed equipment/infrastructure.

Applications that relate to equipment/facilities must now also include clear detail of where/how equipment/facilities will be situated, managed and maintained.

INSTRUCTIONS TO APPLICANTS:

When completing this form, please refer to the [Scheme's Funding Rules](#) and [Guidelines to Applicants](#).

Applicants must submit an electronic copy of the full application including all participants signatures and any comments/ranking to the relevant Faculty Office or Research Centre Business Manager by 5pm on the closing date.

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1. Details

Project Title	<input type="text"/>				
Chief Investigator	<input type="text"/>				
Faculty or Centre <select>	<input type="text"/>	Administering School/Centre	<input type="text"/>		
Requested AUD	<input type="text"/>	<i>Contributions (if any) from:</i>	School <input type="text"/>	Faculty <input type="text"/>	Research Centre <input type="text"/>

2. Principal Investigator(s) Details

Name	<input type="text"/>	Phone	<input type="text"/>	Email	<input type="text"/>
Name	<input type="text"/>	Phone	<input type="text"/>	Email	<input type="text"/>
Name	<input type="text"/>	Phone	<input type="text"/>	Email	<input type="text"/>
Name	<input type="text"/>	Phone	<input type="text"/>	Email	<input type="text"/>

3. Project Summary

Brief description, in plain English, of the areas of research to which funding is to be applied and the purpose for which the funding is to be used (1 page limit).

4. Rationale and Justification for Request

Make a clear justification of your request. Explain in plain English (avoid using terminology unique to your area), why your group needs the items requested and how they will support the research activities of the group. (1 page limit)

5. Equipment

Please note the information provided in the [Guidelines](#) on this topic. For applications that include equipment/infrastructure, where will the equipment/infrastructure be situated and how will it be managed and maintained? Does technical expertise already exist at CSU to support operation of equipment included in this proposal? Please be specific in your responses. (1 page limit)

6. Who will benefit from the funding and how?

Summary of the benefits of the infrastructure request to this group of researchers. (1/2 page limit)

7. Equipment/Facilities Quotes

For equipment/infrastructure applications, please summarise quotes and attach a copy of quotes received. (1/2 page limit)

8. Budget Summary

Our advice, if you are seeking funds for equipment purchase is to seek quotes and identify potential preferred providers. The timeframe for expending successful grants is very short.

Detailed Budget Items	Amount
<input type="text"/>	\$ <input type="text"/>
<input type="text"/>	\$ <input type="text"/>
<input type="text"/>	\$ <input type="text"/>
<input type="text"/>	\$ <input type="text"/>
<input type="text"/>	\$ <input type="text"/>
<input type="text"/>	\$ <input type="text"/>
<input type="text"/>	\$ <input type="text"/>
<input type="text"/>	\$ <input type="text"/>
<input type="text"/>	\$ <input type="text"/>
TOTAL	\$ <input type="text"/>

9. Additional Contribution from School / Faculty / Research Centre

Provide details of other funds, secured or to be applied for, that will supplement the requested support

Source	Details - Cash Support	Amount
<input type="text"/>	<input type="text"/>	\$ <input type="text"/>
<input type="text"/>	<input type="text"/>	\$ <input type="text"/>
<input type="text"/>	<input type="text"/>	\$ <input type="text"/>
<input type="text"/>	<input type="text"/>	\$ <input type="text"/>

Source	Details - In Kind Support	Amount
<input type="text"/>	<input type="text"/>	\$ <input type="text"/>
<input type="text"/>	<input type="text"/>	\$ <input type="text"/>
<input type="text"/>	<input type="text"/>	\$ <input type="text"/>
<input type="text"/>	<input type="text"/>	\$ <input type="text"/>

10. Organisation Code

Please advise the CSU Organisation Code for the School or Centre who will administer the funds:

11. Research Classification Codes

Please refer to - <http://www.csu.edu.au/research/support/researchers/funding/codes>

FoR Code: % SEO Code: %

FoR Code: % SEO Code: %

FoR Code: % SEO Code: %

TOTAL

100%

TOTAL

100%

12. Approvals and Authorisations

PLEASE NOTE: This is an electronic form and requires the below authorisations in the order they appear. After each authorisation this report needs to be emailed to the next signatory by clicking the 'submit by email to next signatory' button and entering in the next recipient's email address. For any queries about this form please contact the [Research Office](#).

Applicant/s Signature:

The applicants listed below must certify that the information contained in the application form is true and correct. The applicants must also certify that they have read the [Scheme's Funding Rules](#) and [Guidelines to Applicants](#) and that they are eligible to apply for support under the scheme, including the explicit requirement that all funds must be expended before the end of the calendar year.

I understand that these funds must be expended by 31 December 2016. Any unexpended funds will be recovered by the Research Office

Name Signature Date:

Name Signature Date:

Name Signature Date:

Name Signature Date:

ENDORSEMENT BY FACULTY OR RESEARCH CENTRE

To be completed by Research Centre Director or Faculty Executive Dean once Faculty/Research Centre rankings have been completed : *Please explain how the proposed infrastructure would complement the research management plan of the School, Research Centre and/or University.*

Faculty / Research Centre Ranking

Name Signature Date:

Following ranking by Faculty or Research Centre, a summary ranking table of all applications submitted through the Faculty or Research Centre along with copies of each individual application need to be forwarded to the Research Office. These documents should be sent to the Research Office (research@csu.edu.au) by COB 29 April 2016.