## STANDARD OPERATING PROCEDURE

### TASK: PAINTING – BRUSH & ROLLER

**SOP No:** PA8 ..........................  **Version:** 1 ..........................  **Date:** 1 September 2006

**Dept/Div/School:** SVPA  ......................................................

**Supervisor/Manager:**  COURSE COORDINATOR  .......................

**Other Contacts:**  LECTURING/TECHNICAL STAFF  ....................

| HAZARDS: | • Exposure and absorption via Inhalation, Skin absorption and Ingestion  
| | • Incorrect cleanup and disposal of paint products. |
| PROTECTIVE EQUIPMENT AND EMERGENCY EQUIPMENT | Gloves, Eye protection  
| | Any requirements specified in the appropriate MSDS for the products  
| | As per SOPs PA2,PA3,PA4,PA9  
| | First Aid Kit  
| | Water  

### BEFORE YOU START

Check to MSDS for the paint & cleaning products

### ALWAYS.........................

- **Only** use common one part acrylic paints for painting. The following substances are prohibited for use by students in the SVPA in painting operations:  
  - **Enamel based paints**, carbon bisulphide and tetrachloride, tetrachloroethane, arsenic or any of its compounds, any compound containing > 1% benzene or methanol and 2 pack paint products. Use only Acrylic Paints
- Wear correct clothing.
- Gloves **must** be worn.

### THINGS TO NOTE

- Don’t allow paint to come into contact with **any** building or fixtures except for the paint washing facilities in Bld 77.
- Ensure adequate drop sheets and masking are used.
- Only wash brushes and rollers in a paint wash trough that complies with EPA regulations. There is one in the Warehouse, Bld 77.
- When paint is mixed, transferred or there is a risk of splashing safety glasses or goggles must be worn.
- Always work in a well ventilated area.
- Acrylic paints may be allowed to dry/harden. The solid waste can then be disposed of in normal rubbish.
- Paint and brush/roller washings are not allowed to enter the sewage system.
- No substances are to be stored in food or glass containers, or drink bottles.
All containers to be marked with their contents.

WHEN YOU FINISH

- Cleanup area and dispose of paint products appropriately.
- Unopened new paint cans may be stored in the cupboards. The number of active, half used paints should be kept to a minimum. They shall be stored with the lid firmly secure.
OHS Consultation and Approval

(Ensure this section is completed and copied onto rear of SOP)

OHS Consultation

(Completion Instructions)
Print names and enter signatures and dates to certify that the persons named in this section have been consulted in relation to the development of this Standard Operating Procedure. Note that the OHS Representative (OHS Committee) certifies that consultation has taken place, and may not be involved in the original consultation.

<table>
<thead>
<tr>
<th>Position</th>
<th>Name</th>
<th>Signature</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Manager/Supervisor</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>First employee using SOP</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Second employee using SOP (if applicable)</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>OHS Representative (OHS Committee)</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

SOP Approval

Name Authorising (Printed): ..........................................................

Signature: .......................................................... Date: ..................................