TASK: Roof Access via Ladder

HAZARDS:
- Falls from height
- Uneven or slippery surfaces
- Manual handling issues when carrying or raising ladders
- The risk of electrocution from overhead wires when using metal ladders

PROTECTIVE EQUIPMENT & EMERGENCY EQUIPMENT
- Fall prevent / Fall arrest system
- Other items as determined from the risk assessment eg hard hat
- Sun protection materials

BEFORE YOU START
- Undertake a risk assessment for the site and job
- Be familiar with the Workcover Code of Practice – Safe work on roofs
- Ensure that you are competent in the use of any fall restraint, fall arrest or other equipment
- Plan the job so you do not have to “lean” from the ladder

Always ..............
- Use a ladder on a firm even surface
- Ensure gradient of ladder id 1 in 4 and that it extends at least 900 mm
- Have a person to support the ladder as required
- Only use approved equipment and harness connection points

SOP continued next page
<table>
<thead>
<tr>
<th>JOB STEPS</th>
<th>WHEN YOU FINISH</th>
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<tbody>
<tr>
<td>• Check safety equipment to ensure that it is in good condition and installed/ fitted correctly</td>
<td>• Ensure all safety equipment is stored in its appropriate location</td>
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<td>• Position the ladder using roof supports (where installed)</td>
<td>• Remove ladder (never leave a ladder installed and unattended)</td>
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<td>• If connecting to a harness point, proceed directing to the point and secure yourself</td>
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<td>• Never use line lengths and harness points to in the event of a fall would cause a pendulum effect.</td>
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Approved by: ................................................................. Date: ..............................