

Exporting records from Library databases

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Please Note:

In most cases these instructions have been completed using Internet Explorer 9 and some differences may occur in different browsers. Where there is a known issue instructions have been added for other browsers.

Library staff endeavor to keep these instructions up to date, but the Library subscribes to more than 100 different databases, the user interfaces of which may change from time to time - often with short notice.

AGRICOLA

- a. Select the records required using check boxes at left hand side
- b. Scroll to bottom of page
- c. Choose Select Format = Export Format
- d. Click on Format for Print or Save
- e. The records may display in browser, or give you the option to save the file. If it opens in the browser select File > Save as in your browser, and save a copy of the file to a temporary location [you can use your desktop].
- f. Open EndNote library
- g. Select File and then Import
- h. Click on Choose File and locate the file saved in step (5) above
- i. Select:
 - o Import Option = Other Filters ...
 - o Select Agricola (NAL)
 - o Duplicates = Discard Duplicates
 - o Text Translation = No Translation
- j. Click on Import

NB:

If Agricola (NAL) is not included in the list of available filters, it can be downloaded from the [Thomson Reuters EndNote downloads service](#).

BioOne

- a. Select the required citations from the search results
- b. Select Download to Citation Manager found at the top of the page
- c. Click Download citation data
- d. Click Open

Cochrane Library

- a. Select or mark the required records.
- b. Choose Export Selected.
- c. In Export Type choose Abstract and Citation.
- d. In File Type choose PC.
- e. Click Export citation.
- f. Save the file in a temporary directory.
- g. In EndNote choose File; Import, File.
- h. Import File – locate your saved download file

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- i. Import Option – other filters - Cochrane (Wiley).
- j. Choose Import.

Current Contents Connect

- a. Select the required citations from the search results
- b. Click Save to EndNote (Desk top)... Button
- c. It will export automatically, or click Export
- d. Click Open

EBSCOhost

- a. Add the required citations to Folder
- b. Click "Folder View" to display list of selected records
- c. Select records to export
- d. Click Export icon
- e. Select Direct Export to RIS Format ... option
- f. Click Save
- g. Click Open

Individual records can also be exported to EndNote from full record citation display:

- a. Click on title of the required citation
- b. Click Export icon
- c. Select Direct Export to RIS Format ... option
- d. Click Save
- e. Click Open

Embase

- a. Select the required citations from the search results
- b. Click on Export
- c. Select RIS format (Reference Manager, ProCite, Endnote)
- d. Click on Export button
- e. Click Open

Emerald Insight

- a. Choose your required citation from the search results
- b. Select the Title
- c. In Article Options and Tools select Download Citation
- d. Select RIS (Procite, Reference manager) in the Download screen
- e. Check Direct Export
- f. Click Open

Informit Online

Records from some Informit Online databases, may need to be edited after exporting (although this may be avoided by choosing the **Complete Record** or **Brief with Abstract Fields** option.

- a. Select or mark the required citations from the search results
- b. Click Save
- c. Select: Output Format = EndNote Direct
- d. Click Save Records
- e. Click Open in the 'File Download' window
- f. Click OK

JSTOR

- a. Select the required citations from the search results
- b. Select Cite This Item
- c. Under Export Citation Select RIS file
- d. Click Open in the 'File Download' window
- e. Click OK

Libraries Australia

[Libraries Australia](#) is a service which allows you to search for and locate material in Australian and overseas libraries. e.g. Library of Congress, British Library Catalogue, Canada Institute for Scientific and Technical Information (CISTI), Consortium of [British] University Research Libraries, [US] Library of Congress Catalogue).

Only single records for resources accessed via Libraries Australia can be download in RIS format.

- a. Select the required record
- b. Click Download
- c. Select Format = RIS Citation format (e.g. EndNote)
- d. Click Download
- e. Select Open
- f. Select OK

Records imported in RIS format from Libraries Australia will include a variety of Reference Types, e.g. book, book section, manuscript, thesis, and web pages. Some details may need to be edited.

Ovid

- a. Select or mark the required citations from the search results
- b. Click Export
- c. In the Export Citation List box click Export to EndNote
- d. Select Fields = 'Citation + Abstract + Subject Headings'
- e. Click Export Citations
- f. Click Open

Project Muse

- a. Select the required records by clicking Save Citation under the thumbnail in the results list
- b. Click Export Saved Citations under Search History on the top left navigation bar
- c. Chose Option 2: EndNote
- d. Click Export to EndNote
- e. Click OPEN

ProQuest Collection

- a. Select the required records from the search results.
- b. Select Save
- c. Select Export/Save to RIS (EndNote, Citivari etc)
- d. In the Export/Save select Output to EndNote X7 RIS (EndNote, Citivari etc)
- e. Scroll to select Continue
- f. Click OK

PubMed

- a. Select the required citations from the search results
- b. Click the Send To option
- c. Choose Destination Citation Manager
- d. Click create file
- e. EndNote will open and save the item

Sage Journals Online

Downloading individual results:

- a. Select the required citation from the search results
- b. Click on the Abstract or Complete Record to enter the record
- c. On the right side of the screen Under the "SERVICES" heading click "Download to citation manager"
- d. Go to Citation Manager Formats
- e. Choose EndNote
- f. Click Open

Downloading a collection of results:

- a. Select or mark the required citations from the search results
- b. Under My Marked Citations, Click Add Citations
- c. Click Email/Download/Save/Print
- d. Click DOWNLOAD to Citation Manager
- e. Inder Citation Manager Formats Choose EndNote
- f. Click Open

ScienceDirect

- a. Select the required citations from the search results
- b. Click Export
- c. Select RIS format (for Reference Manager, EndNote)
- d. Click Export
- a. Click Open

Scopus

- a. Select required citations
- b. Choose Export option from above the results list
- c. Using the drop down menu, choose RIS Format export
- d. Click export
- e. Click Open

SpringerLink

Note: items can only be downloaded one at a time

- a. Select the required citation from the search results, click on the title
- b. Choose Export Citation
- c. Select Download, EndNote ENW
- d. Click Open

Taylor & Francis Online

- a. Select or mark the required citations from the search results
- b. From Choose an action menu, use the drop-down menu to select Download citation
- c. Select: Choose a Format = RIS (Procite, Reference Manager)
- d. Click Download Citation
- e. Click Open

Web of Science

- a. Select the required citations from the search results
- b. Click Save to EndNote Desktop
- c. It should export automatically, if not click Send
- d. Click Open

Wiley Online Library

- a. Select or mark the required citations from the search results
- b. Click Export Citation
- c. Select: Format = EndNote
- d. Click Submit
- e. Click Open