Web Kiosk User Guide

Accessing the Web Kiosk

Step 1 – Web Kiosk Link

The URL for the Web Kiosk is http://webkiosk.csu.edu.au. There is also a tab for the Web Kiosk on the Human Resources home web page (http://csu.edu.au/division/hr).

![Figure 1: Human Resources Home Page](image)

The Web Kiosk contains a number of guides and other material designed to assist you in making best use of the Web Kiosk, including this document.

![Figure 2: Web Kiosk Tab](image)

The highlighted Login to Web Kiosk will take you to the Login page for the Web Kiosk.
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Step 2 – Logging in
Figure 3 below is the login page for the Web Kiosk. You will need to use your current CSU Network Login and the associated password to access the Web Kiosk. If you do not have a CSU Network Login/Password you will need to obtain one.

![Web Kiosk Login page](image)

Step 3 – Kiosk Home Page
Logging in will take you to the following page:

![Home Page](image)

A number of the elements on the Home page will be explained in more detail in the following pages.
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Menus

Menus and component menus can be accessed by clicking on the small Down arrow beside the Menu you wish to access. Lower level menus can be accessed by hovering over the small right pointing arrow next to the component menu you wish to access. If there is no arrow next to the menu item it is a page you can directly access, for example Personal Contacts.

My Details

When you click to expand the My Details sidebar, you will see the following details. Clicking on the + beside your name will display any team members you currently have.