



Charles Sturt University

Governance (Regional Consultative Committees) Rule 2006 No 7

A Rule for the purpose of defining the terms of reference and composition of the Regional Consultative Committees under the Act.



Charles Sturt University

Governance (Regional Consultative Committees) Rule 2006 No 7

Contents

Division 1	Introduction.....	3
1	Name of Rule	3
2	Commencement	3
3	Purpose	3
4	Authority	3
5	Definitions.....	3
6	Notes and Headings.....	3
Division 2	Functions	4
7	Establishment of Committees.....	4
8	Functions.....	4
Division 3	Composition.....	4
9	Membership.....	4
10	Term.....	5
11	Presiding and Deputy Presiding Officer.....	5
Division 4	Meetings	5
12	Meetings.....	5
13	Conduct of meetings.....	5
14	Vacation of office.....	5
15	Filling of vacancy in office of member.....	6
16	Quorum	6
17	Voting	6
Historical notes	6	
Table of amendments	6	

Division 1 Introduction

1 Name of Rule

- (1) This Rule is the *Governance (Regional Consultative Committees) Rule 2006 No 7*.
- (2) This Rule may be referred to as the *Terms of Reference – Regional Consultative Committees*.

2 Commencement

This Rule commences on 8 September 2006 (CNL06/73).

3 Purpose

This Rule is enacted for the purpose of defining the terms of reference and composition of the Regional Consultative Committees under the Act.

4 Authority

This Rule is made pursuant to authority granted to the Council under section 17, 20 and 32 of the Act.

5 Definitions

- (1) In this Rule:

Act means the *Charles Sturt University Act 1989*.

Committee means a Regional Consultative Committee established under this Rule.

Council means the University Council established under section 9 of the Act.

Head of Campus means a person appointed by the Vice-Chancellor to hold the office of Head of Campus of a major campus.

Vice Chancellor means the Vice-Chancellor of the University appointed under section 12 of the Act.

- (2) In this Rule, a reference to the holder of an office is to be construed as including a reference to any person appointed to act for the time being in the place of the holder of the office.

6 Notes and Headings

- (1) The notes in the text of this Rule do not form part of this Rule.
- (2) Headings do not form part of this Rule.

Division 2 Functions

7 Establishment of Committees

- (1) There will be an advisory committee for the following major campuses of the University:
 - (a) Albury-Wodonga;
 - (b) Bathurst-Orange;
 - (c) Dubbo;
 - (d) Wagga Wagga.
- (2) Each advisory committee will be known as the Regional Consultative Committee.
- (3) The Vice-Chancellor may establish additional advisory committees from time to time for other campuses or facilities of the University.

Note

Under section 17 (a) of the Act the Council is to establish an advisory committee for each major campus.

8 Functions

The function of the Committee is to provide advice to the Vice-Chancellor, through the Head of Campus for each major campus, on:

- (a) initiatives to assist the University to achieve its strategic goals particularly relating to regional engagement; and
- (b) relationships with local communities; and
- (c) any specific matter referred to them by the Council, the Vice-Chancellor or the Head of Campus.

Note

Under section 17 (c) of the Act the advisory committee has such functions as may be determined by the Council.

Division 3 Composition

9 Membership

- (1) The appointment of each member of the Committee shall be determined by Vice-Chancellor.
- (2) Each Regional Consultative Committee will be comprised of:
 - (a) a Head of Campus;

- (b) a minimum of 5 and a maximum of 10 members of the community.
- (3) The Vice-Chancellor may vary the membership of a Committee, or the term of office of a member of a Committee, from time to time.
- (4) A decision of the Vice-Chancellor will respect to an appointment under this Rule is final.

Note

Under section 17 (b) of the Act the members of an advisory committee are to be appointed by the Council. Under section 20 of the Act the Council may delegate all or any of its functions under the Act (except its power of delegation) to an officer or body of the University. Under clause 9 (1) of this Rule, the Council has delegated its power of appointment to the advisory committees to the Vice-Chancellor.

10 Term

A person appointed under sub-clause 9 (b) and (c) may be appointed for a period of up to 3 years and will be eligible for re-appointment.

11 Presiding and Deputy Presiding Officer

- (1) The Head of Campus will be the Presiding Officer of the Committee.
- (2) The Presiding Officer will preside at each meeting of the Committee at which the Presiding Officer is present.
- (3) The Committee will elect a Deputy Presiding Officer of the Committee from time to time.
- (4) At any meeting of the Committee at which the Presiding Officer is not present, the Deputy Presiding Officer shall preside.
- (5) In the absence of both the Presiding Officer and the Deputy Presiding Officer, the business of the meeting shall be held over to the next meeting of the Committee.

Division 4 Meetings

12 Meetings

The Presiding Officer will convene a meeting of the Committee at least twice each year.

13 Conduct of meetings

The procedure for the calling of meetings of a Committee and for the conduct of business at those meetings will be as determined by the Presiding Officer (subject to any determination of the Council).

14 Vacation of office

In addition to any other provision of this Rule, the position of a member of a Committee becomes vacant if the member:

- (a) resigns their membership in writing to the Presiding Officer; or
- (b) is absent from 3 consecutive meetings of which reasonable notice has been given and is not excused by the Committee for his or her absence; or
- (c) if the member ceases to be qualified for appointment.

15 Filling of vacancy in office of member

If the office of an appointed member of the Committee becomes vacant, a person may be appointed to fill the vacancy in the same manner as provided for the appointment of members.

16 Quorum

At any meeting of the Committee, a majority of the total number of members for the time being of the Committee constitutes a quorum.

17 Voting

- (1) Decisions of the Committee shall be determined by consensus of the meeting.
- (2) The Presiding Officer may request a poll of members, in which case a decision supported by a majority of the votes cast at a meeting of the Committee at which a quorum is present is the decision of the Committee.
- (3) Decisions of the Committee are advisory.

Historical notes

Table of amendments

Amendment	Date	Short Description