



FACULTY EXCLUSION APPEALS COMMITTEE

GROUND S FOR APPEAL PRO FORMA

If you wish to submit an appeal you MUST complete this form

Contact Details

Student Name: _____ Student Number: _____

Postal Address: _____ City: _____

State: _____ Postcode: _____ Country: _____

Contact Phone Number(s): - home: _____ work: _____ mobile: _____

Email: _____

Please tick the relevant box(s) and complete the Statement in Support of My Appeal section in the space provided on the next page.

I am appealing against exclusion to the Faculty Exclusion Appeals Committee on the following grounds in accordance with clause 6.1 of the Academic Progress Regulations:

- that the grounds for exclusion set out in clause 2 of the Academic Progress Regulations have been incorrectly applied, and/or the procedures in clause 3 of the Academic Progress Regulations have been incorrectly followed; and/or
- that there were factors outside my control which contributed to my failure to meet the required academic standard and/or rate of progress to date, and that those factors are unlikely to operate in the future. *An appeal based on this ground shall be presented in accordance with clause 6.2 of the Academic Progress Regulations;* and/or
- that there was a conflict of interest that contributed to the decisions that led to my exclusion.

Note that a change of address, name or other personal detail of a student shall not be considered as grounds for appeal. It is the responsibility of students to notify Student Administration of such changes as soon as they come into affect.

Interview with the Faculty Exclusions Appeal Committee (FEAC):

- Please tick this box if you wish to be interviewed. **Note:** the Presiding Officer of the FEAC has the authority to deny a request for an interview if sufficient supporting documentation has not been supplied. Dates and times for interviews are set by the university and shall not be negotiable except under extenuating circumstances which must be substantiated

Please refer to page 2 of this pro forma for information on submitting supporting documentation after the appeal deadline and to clause 1.3, of the Procedures for Deciding Appeals in Accordance with the Academic Progress Regulations for information on appeal documentation.

Your exclusion appeal should be mailed to:

Office of Academic Governance
(Faculty Exclusion Appeal Committee)
Charles Sturt University
Private Mail Bag 29
BATHURST NSW 2795

