

CHARLES STURT UNIVERSITY

**NOTICE TO: MEMBERS OF THE ACADEMIC SENATE
MEMBERS OF THE PROFESSORIATE**

26 OCTOBER 2009

ELECTION OF A MEMBER OF THE PROFESSORIATE TO THE ACADEMIC SENATE AS PRESIDING OFFICER

As a consequence of the retirement of Professor Kevin Robards from the University a casual vacancy in the position of Presiding Officer of Academic Senate will occur. Nominations are invited from the members of the professoriate for election to the casual vacancy as a member of the Academic Senate and as the Presiding Officer of the Senate. The Presiding Officer shall be a member of the Academic Senate and shall hold office as Presiding Officer from 18 December 2009 until the conclusion of the first meeting of the newly constituted Academic Senate held after 30 June 2011. The duties of the office are included with this notice.

Any member of the professoriate (those who hold appointments to the academic staff of the University at the substantive level of Professor or Associate Professor) is eligible for nomination provided that he or she is not also the Vice-Chancellor, a Deputy Vice-Chancellor, Pro-Vice-Chancellor, Dean, Associate Dean or Head of School. Those listed in the excluded categories may only nominate as Presiding Officer if they forfeit their current position.

Nominations must be signed by two members of the Academic Senate and must be endorsed with or accompanied by the signed consent of the nominee. There must be a separate nomination form for each nominee. The nomination form constitutes a nomination for membership of the Academic Senate and for the position of Presiding Officer.


The nomination form is included with this notice.

Nomination forms must be addressed to Ms Megan Bond, Manager, Academic Senate, Office of Academic Governance, Bathurst to reach her hands no later than **5.00 pm on Monday, 16 November 2009**. Faxed copies of nomination forms will be accepted if they are received on extension 84194 no later than 5.00 pm on Monday, 16 November 2009. The original copy of a faxed nomination form must be sent to the Manager, Academic Senate, Academic Secretariat, Bathurst.

If more than one nomination is received, a ballot will be conducted among the members of the Academic Senate present at the meeting of the Academic Senate on 2 December 2009 in accordance with the procedures set in Division 4 of the Governance (Academic Senate) Rule 2006 No 6.

If a member of the professoriate who is already a member of the Academic Senate at the close of nominations, is elected a member of the Academic Senate by virtue of this election, the position he or she held on Academic Senate before the election will be deemed to have become vacant and will be filled in accordance with the procedures for filling a casual vacancy in the applicable category of membership.

Candidates for election to the position of Presiding Officer are invited to prepare a written statement of no more than 200 words in support of their candidature, for consideration by Senate on 2 December 2009 should a ballot be required. The written statement should be submitted to the Manager, Academic Senate with the nomination form by 16 November 2009.


MEGAN BOND
Manager, Academic Senate

Att

CHARLES STURT UNIVERSITY

NOMINATION FORM

FOR THE ELECTION OF A MEMBER OF THE PROFESSORiate TO THE CASUAL VACANCY ON ACADEMIC SENATE AS PRESIDING OFFICER

TO BE COMPLETED BY NOMINATORS

We, the undersigned, being members of the Academic Senate, nominate the following as a candidate for casual vacancy in the position of member of the Academic Senate and Presiding Officer of the Academic Senate:

Full name of nominee

Signature of first nominator

Name

___/___/2009

Signature of second nominator

Name

___/___/2009

TO BE COMPLETED BY THE NOMINEE

I, (full name) _____, consent to this nomination
and declare that I am eligible to be elected.

Signature

___/___/2009

This nomination must be returned to Ms Megan Bond, Manager, Academic Senate, Office of Academic Governance, Bathurst to reach her hands no later than **5.00 pm on Monday, 16 November 2009**. The nomination form may be faxed to extension 84194 no later than 5.00 pm on Monday, 16 November 2009 in which case the original of the form must be sent by mail to the Manager