



## **Charles Sturt University**

### **Governance (Finance and Infrastructure Committee) Rule 2010 No. 3**

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A Rule for the purpose of establishing a Finance and Infrastructure Committee and conferring on that Committee certain functions of the Council.

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THE COMMON SEAL OF THE UNIVERSITY WAS  
AFFIXED IN ACCORDANCE WITH CLAUSE 2.5  
OF THE RULE ON THE USE OF THE COMMON  
SEAL BY THE SECRETARY PURSUANT TO A  
RESOLUTION OF THE COUNCIL.

\_\_\_\_\_  
Signature – Vice-Chancellor

\_\_\_\_\_  
Signature – University Secretary

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CNL10/134  
Resolution



## Charles Sturt University

### Governance (Finance and Infrastructure Committee) Rule 2010 No. 3

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## Division 1 Introduction

### 1 Name of Rule

This Rule is the *Governance (Finance and Infrastructure Committee) Rule 2010*.

### 2 Commencement

This Rule commences on 12 January 2011.

### 3 Purpose

This Rule is enacted to establish the Finance and Infrastructure Committee and to confer on that Committee certain functions of the Council under the Act.

### 4 Authority

This Rule is made pursuant to authority granted to the Council under clause 4 of Schedule 1 of the Act, section 20 and 32 of the Act.

#### Notes

Clause 4 of Schedule 1 of the Act states that the Council may establish committees to assist it in the exercise of its functions and may delegate to the Committee, under section 20 of the Act, all or any of its functions. Section 32 of the Act states that the Council may make rules with respect to the functions, processes and procedures of committees of the Council.

### 5 Definitions

In this Rule:

*Act* means the *Charles Sturt University Act 1989*.

*By-law* means the *Charles Sturt University By-law 2005*.

*Committee* means the Finance and Infrastructure Committee established under this Rule in accordance with clause 4 of Schedule 1 of the Act.

*Committee of the Council* means a committee established under a Rule of the Council under section 4 of Schedule 1 of the Act.

*Council* means the University Council established under section 9 of the Act.

*external person* has the same meaning as set out in section 9 (10) of the Act.

#### Notes

Section 9 (10) of the Act defines an external person as persons who are not members of the academic or general staff of the University or undergraduate or postgraduate students of the University.

*Secretary* means the University Secretary appointed under the By-law.

### 6 Notes and Headings

- (1) The notes in the text of this Rule do not form part of this Rule.

- (2) Headings do not form part of this Rule.

## **Division 2      Committee**

### **7      Establishment of Committee**

There is a Finance and Infrastructure Committee.

### **8      Terms of Reference**

- (1) The principal functions of the Committee are:
- (a) to oversight and grant relevant approvals with respect to University finances including:
    - (i) review and recommend the Annual Budget to the Council, and
    - (ii) monitor the financial performance of the University and approve the monthly financial statements, and
    - (iii) approve expenditure in regard to any single item exceeding the delegated limit of the Vice-Chancellor up to \$10 million.
  - (b) to oversight and grant relevant approvals with respect to commercial activities including:
    - (i) monitor and make recommendations to the Council with respect to the Guidelines for Commercial Activities made under the Act;
    - (ii) approve policies and procedures made under the Guidelines for Commercial Activities;
    - (iii) oversight the performance of the University's commercial activities including compliance with the Guidelines for Commercial Activities,
    - (iv) approve the establishment or acquisition of a company, partnership or joint venture, including the approval of constituting documents of entities; and
    - (v) approve significant commercial activities where there is a budgeted financial commitment by the University to the activity up to \$10 million over any 5 year period.
  - (c) to oversight the Capital Development Infrastructure Plan of                      the University including:

- (i) review and recommend the Capital Development Infrastructure Plan to the Council,
  - (ii) monitor the performance of the University against the projects and targets set in the Capital Development Infrastructure Plan and approve the monthly project summary report;
- (d) to oversight the Information Architecture Infrastructure Plan of the University including:
  - (i) review and recommend the annual Information Architecture Infrastructure Plan to Council,
  - (ii) monitor the performance of the University against the targets and projects set in the Information Architecture Infrastructure Plan and approve the monthly progress summary report;
- (2) In exercising the functions of the Council, the Committee may:
  - (a) require the attendance of any employee of the University at a meeting of the Committee, and
  - (b) require regular or ad hoc reports from the University as determined by the Committee from time to time.
- (3) The Committee has such other functions as may be necessary or convenient to enable it to exercise the functions specified in sub-clauses (1) to (2).

## **9 Membership**

- (1) The Committee shall comprise three members of the Council appointed at a meeting of the Council for a term not exceeding 2 years. Members may be re-appointed at the end of a term.
- (2) Where practicable, members of the Committee must have relevant financial, commercial, project management or infrastructure management skills and experience commensurate with the functions of the Committee.
- (3) The Council will appoint a member of the Council to act as chair of the Committee. To the extent practicable, the chair should be a person with skills and experience at a senior level relevant to the functions of the Committee.
- (4) Where the Council is unable to appoint members from the Council under sub-clause (2) with the relevant skills and experience, the Council may appoint up to two external independent persons to be members of the Committee. A person appointed under this clause may not be appointed to act as chair of the Committee under sub-clause (3).

- (5) Despite sub-clause (1), a person who is a member of the Audit and Risk Committee of the Council may not also be a member of the Committee.

**10 Meetings**

- (1) The Committee shall meet every second month.
- (2) The Committee may meet at such other times in accordance with the *Governance (Council Meetings) Rule 2007 No 2*.

**Historical notes**

**Table of amendments**

<b>Amendment</b>	<b>Date</b>	<b>Short Description</b>