

# CSU Replay Interact guide

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## CSU Replay Overview

CSU Replay is an easy and effective way to create learning and teaching and non-learning and teaching content for on-demand use, that may be integrated into the CSU Online Learning Environment.

CSU Replay enables the capture of audio and video media recordings from select teaching and production spaces and compliant CSU PC's. It also enables capture of audio and video from personal PC's and laptops that have CSU Replay software installed. It enables the uploading of external media (audio and video recordings) that has been captured using a different device other than a component of CSU Replay. It enables post production editing of captured recordings by the author and further professional editing (if required). It provides storage of audio and video media recordings in common formats within a managed repository accessible to staff and students. Finally it will provide delivery of published video and audio recordings as video vodcasts or audio podcasts to staff and students.

## CSU Replay Components

CSU Replay currently comprises of eight components with the integration of a ninth component (CSU Replay IVT recording) currently underway. CSU Replay Components include:

- **CSU Replay Website:** the one stop shop for finding out all information about CSU Replay. Information including how to access, book, install, use, etc. various CSU Replay components; the policies and guidelines that must be adhered to when using CSU Replay; as well as detailed CSU Replay training guides for each component and other associated functionality of CSU Replay. <http://www.csu.edu.au/division/dit/services/service-catalogue/CSUReplay/>
- **CSU Replay Central (EchoSystem Server):** the central repository for storing, editing and managing all CSU Replay *published* recordings. All CSU Replay recordings captured using CSU Replay Capture Appliance and CSU Replay Podium Capture are automatically published here. When a CSU Replay Personal Capture (PCap) recording is published it is uploaded and published here. All uploaded third party media recordings are also stored here. CSU Replay user's assigned the appropriate level of presenter privileges (i.e. Academics, ED's, Other CSU staff) to relevant subjects may edit and manage recordings stored here. URL <https://eccessprod-secure.csu.edu.au:8443>
- **CSU Replay Capture Appliance :** Based upon a scheduled booking, this component automatically records lectures, presentations, teaching material, etc. through pre-installed hardware located in select teaching spaces (22 CSU lecture theatres currently have this capability). This component is integrated into a lectern and will record all the information that is displayed upon the primary video projector in the room. This includes, the computer, document

camera or DVD player that is installed in the lectern or a laptop plugged into the laptop port and all audio going to the speakers installed in the lecture room. Following the capture of these recordings, you will receive an email notification advising that the recording has been published and is available. You can then edit the recording, associated metadata and make it available via CSU Replay Central (EchoSystem Server) so that the content is delivered via an RSS feed or a direct link inserted into a subject site in Interact or available for streaming through the CSU website. The RSS feed could ultimately be retrieved through podcasting software on either a student/staff PC or a mobile device.

- **CSU Replay Podium Capture Software** – This component is similar to automatic recording via the capture appliances as above, but instead of the physical capture appliance installed within a lectern, the CSU Replay Podium Capture software is installed on the teaching space PC. It also differs in terms of recording capability, it will only record input into the computer; that is audio received via computer's microphone and images\presentations\video displayed on the computer monitor. It is not able to record all items such as the document camera, projector, etc. that are hooked up to the lectern unless the output of these devices is fed directly into the computer. It is possible to book a scheduled recording using CSU Replay Podium Capture software. Alternatively, Ad Hoc recordings can be performed using this component. For scheduled recordings, you must log into the teaching space PC within 5 minutes of the commencement time of your recording, your lecture will then be automatically recorded. For ad hoc recordings, you use the software to start an ad hoc capture, specifying the title, duration, subject and format of the recording. Following the capture of these recordings, you will receive an email notification advising that the recording has been published and is available. You can then edit the recording, associated metadata and make it available via CSU Replay Central (EchoSystem Server) so that the content is delivered via an RSS feed or a direct link inserted into a subject site in Interact or available for streaming through the CSU website. The RSS feed could ultimately be retrieved through podcatching software on either a student/staff PC or a mobile device.
- **CSU Replay Personal Capture** – Once this software is downloaded and installed, it enables you to record teaching\learning\presentation material using either a CSU or Personal PC/Laptop. Audio is recorded via PC microphone and video may be recorded via PC webcam and material (e.g. PowerPoint presentation, spread sheet) currently open on the computer. This component may also be used to view and edit recordings locally. Once you are satisfied that the recording is ready to be published, you may publish the recording. Publishing a recording uploads and publishes the recording to the CSU Replay Central (EchoSystem Server) within the selected CSU Replay

subject. Following the publication of these recordings, you will receive an email notification advising that the recording has been published and is available. Users with the appropriate level of presenter privileges for the subject may then further edit the recording, associated metadata and make it available so that the content is delivered via an RSS feed or a direct link inserted into a subject site in Interact or available for streaming through the CSU website. The RSS feed could ultimately be retrieved through podcatching software on either a student/staff PC or a mobile device.

- **CSU Replay External Media Ingest** - This enables you to upload (ingest) pre-recorded material to CSU Replay Central (Echosystem server). Following the ingestions of these recordings, you will receive an email notification advising that the recording has been ingested and is available. Users with the appropriate level of presenter privileges for the subject may then further edit the recording, associated metadata and make it available so that the content is delivered via an RSS feed or a direct link inserted into a subject site in Interact or available for streaming through the CSU website. The RSS feed could ultimately be retrieved through podcatching software on either a student/staff PC or a mobile device.
- **CSU Replay Interact** – This component of CSU Replay provides the capability for CSU Academics to publish a link to all of their recordings stored on CSU Replay Central (EchoSystem Server) within their Interact subject work site. This component also enables CSU Students and Staff that have access to the relevant Interact subject work site to access, view, download and stream recordings. This link also contains the RSS feed links for the vodcast and podcast versions of the recordings and these RSS feeds could ultimately be retrieved through podcatching software on either a student/staff PC or a mobile device.
- **CSU Replay iTunes U** – This component of CSU Replay will enable CSU Students and Staff to access, view, download and stream available CSU subject\presentation recordings via iTunes U.

## CSU Replay Policies and Guidelines

It is the user's responsibility to be familiar with and adhere to all CSU Replay policies and guidelines [Web link for CSU Replay policies and Guidelines](#)

## CSU Replay Interact Hardware and Software Requirements

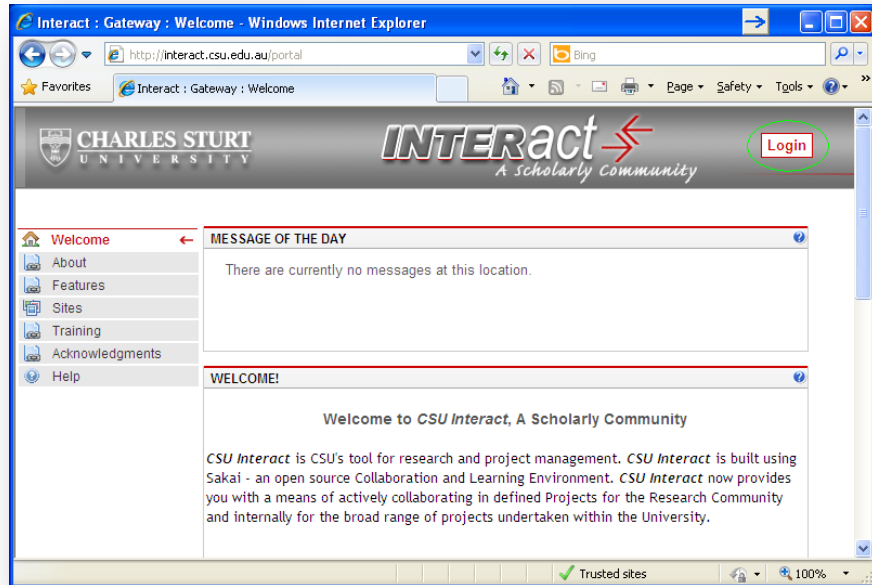
CSU approved computer, with CSU standard image installed.

## CSU Replay Support

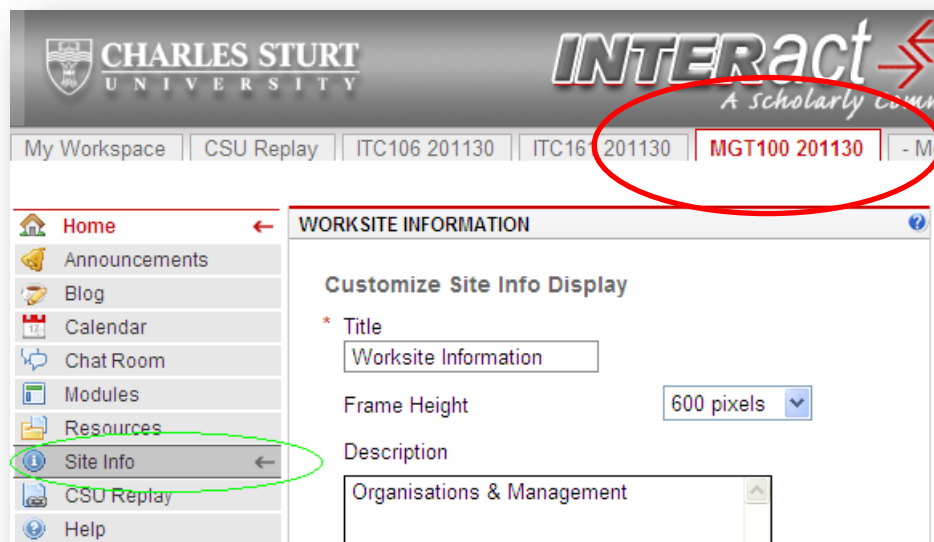
For staff, please contact the <a href="#">Service Desk</a>	For students, please contact <a href="#">Student Central</a>
<p><b>Monday to Friday - 8am - 6pm (GMT+10)</b>  <b>Local Call Australia wide: 1300 653 088</b>  <b>International: + 612 6338 4357</b>  <b>CSU Internal: 84357</b></p>	<p>(Monday to Thursday 8am to 6pm; Friday 8am to 5pm)  <b>1800 ASK CSU (1800 275 278)</b>  <b>International +61 2 6933 7508</b>  <b>Internal - 37507</b>  <b>Fax - 6338 6599</b></p>

## How to add the CSU Replay Interact Tool to your Subject Site

### Login to Interact



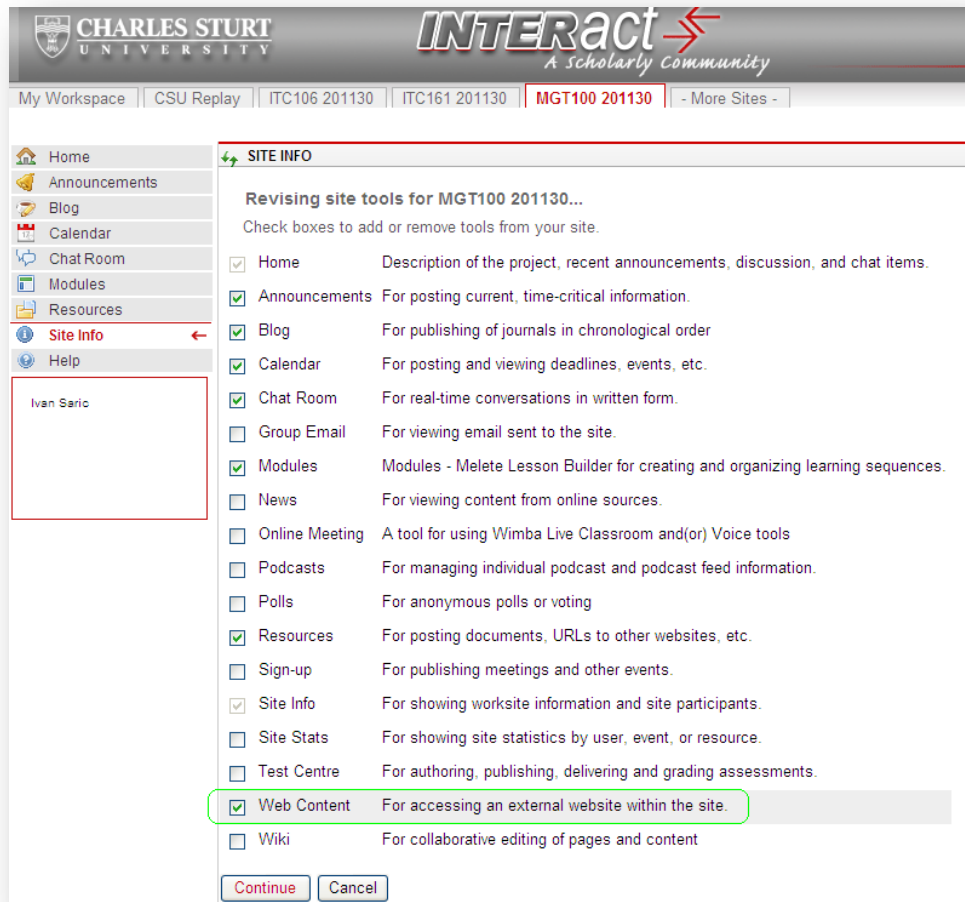
Select your subject Worksite Tab and select **Site Info** tool on the left pane



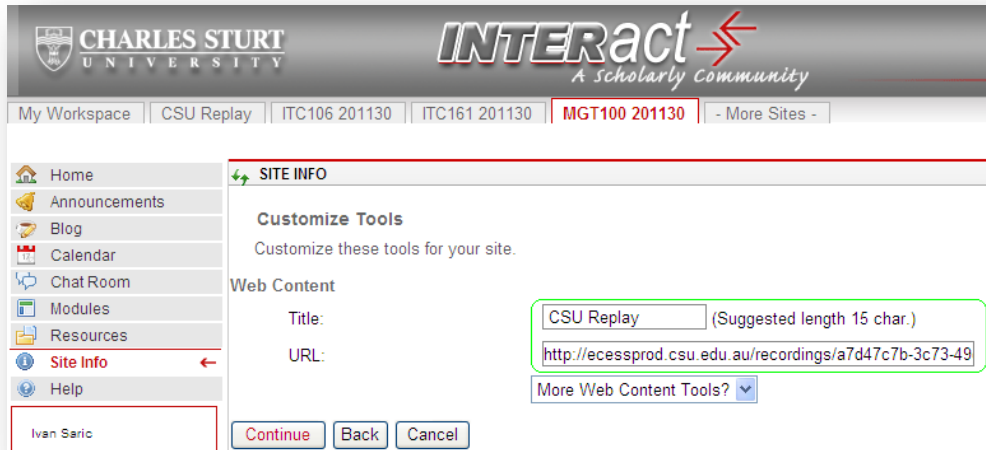
Select **Edit Tools**



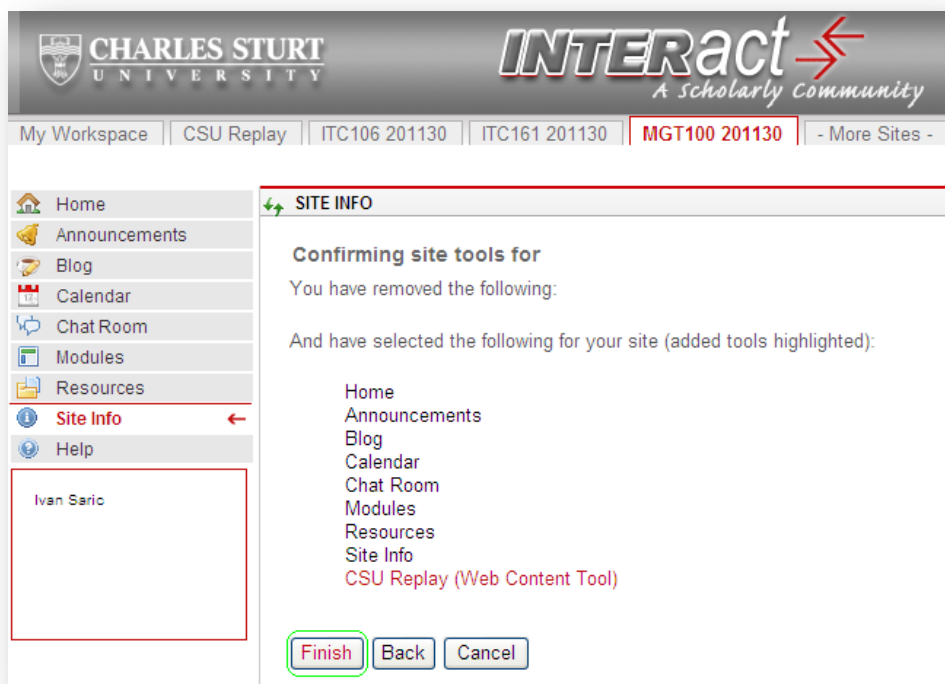
Select the **Web Content** tool and click on **[Continue]**



Enter the title "CSU Replay" & the link provided by the CSU Replay System Administrator in an email, then click **[Continue]**



Then click on **[Finish]** to confirm the **Web Content Tool** addition.

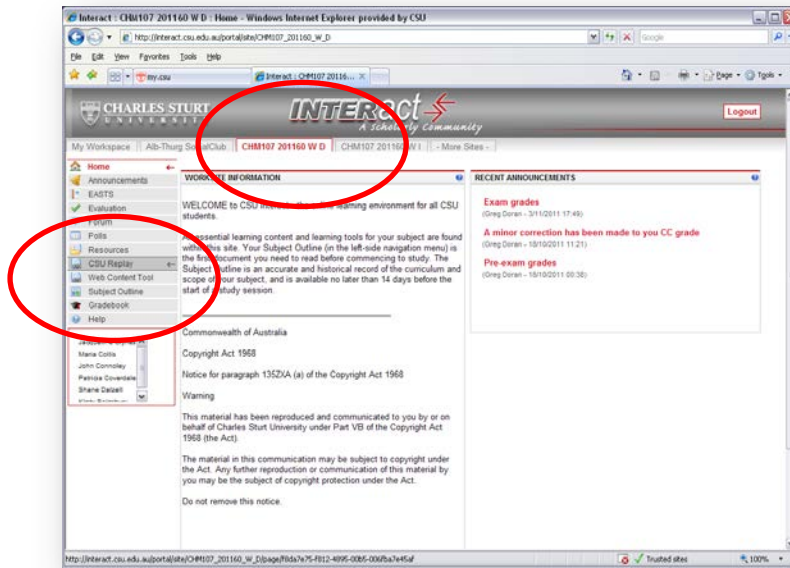


RSS Links are available and may be imported into any Feed Aggregator, for example iTunes.

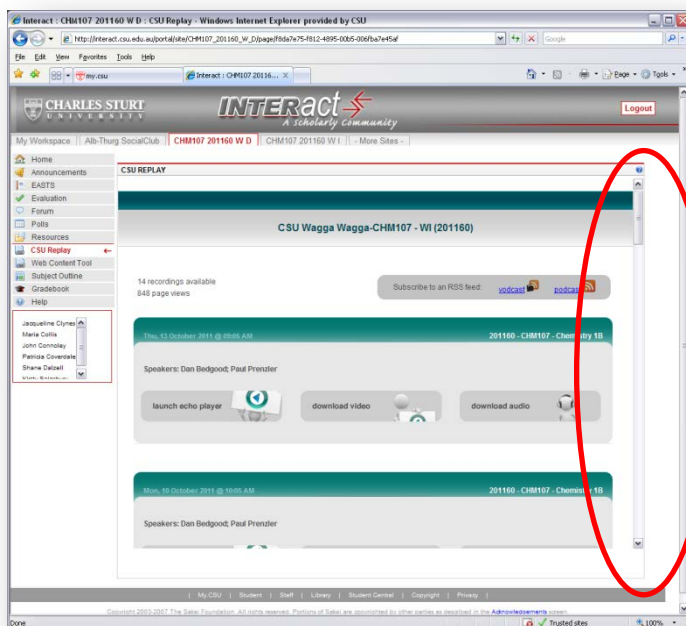
## How to Access, View and Stream CSU Replay Recordings Via Interact

### Login to Interact

Select the relevant Subject Worksite tab <please also highlight the selected subject worksite tab in the screen capture below.>within the interact site, click on the **CSU Replay** link on the left hand menu

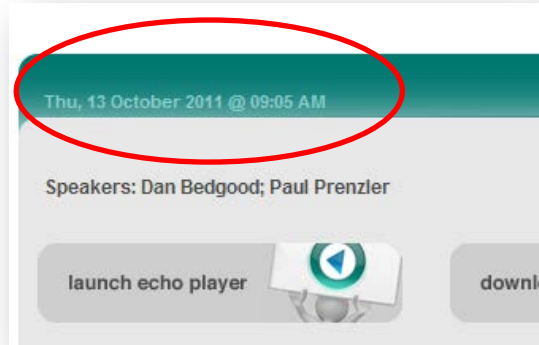


The main screen will load a listing of the recordings that are available for this subject. Scroll down to view more recordings.

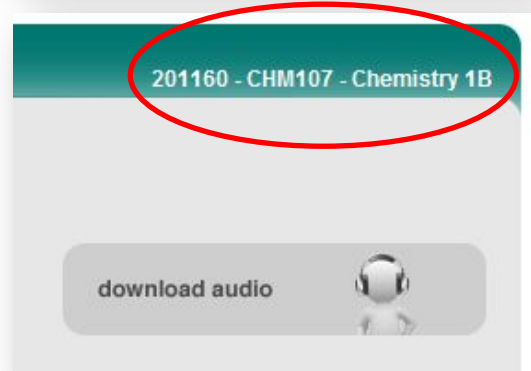


The date of the recording is located on the left hand side. Newest recordings are at the top of the page.

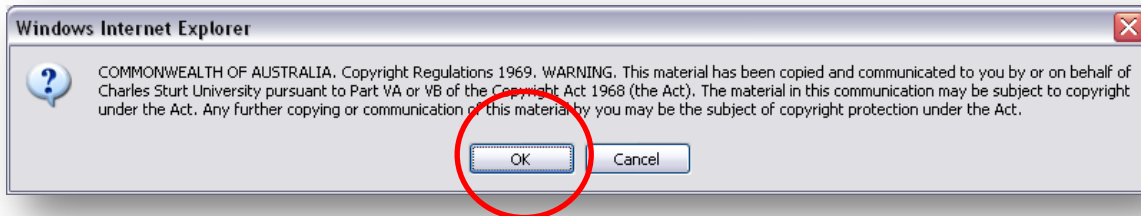
Speakers / presenters are identified below the date of the recording



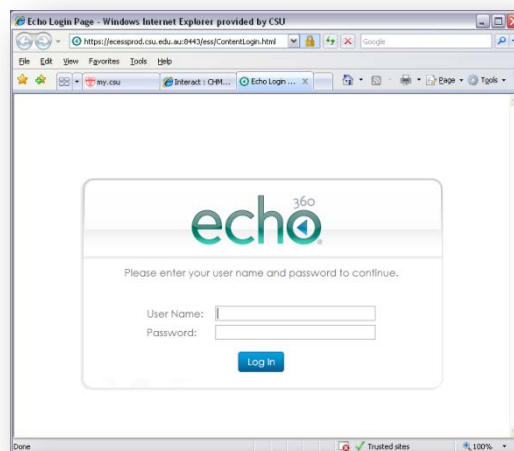
The title of the recording is located on the right hand side.



Click on the **launch echo player** to view the recording in your web browser. This will display a copyright notification, after reviewing this, please press **OK** to continue.

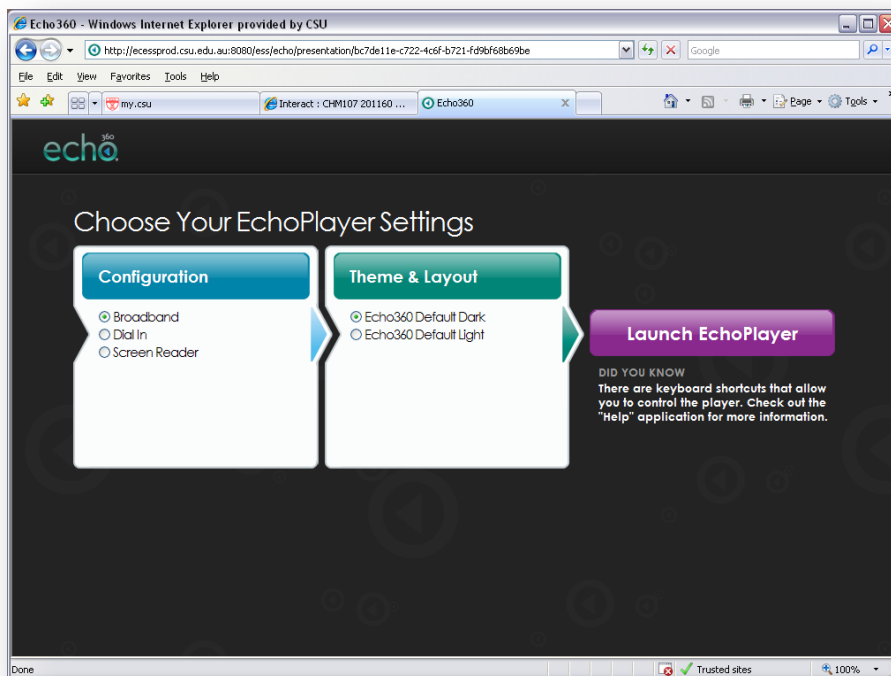


You will be prompted to log in, please use your CSU username and password.

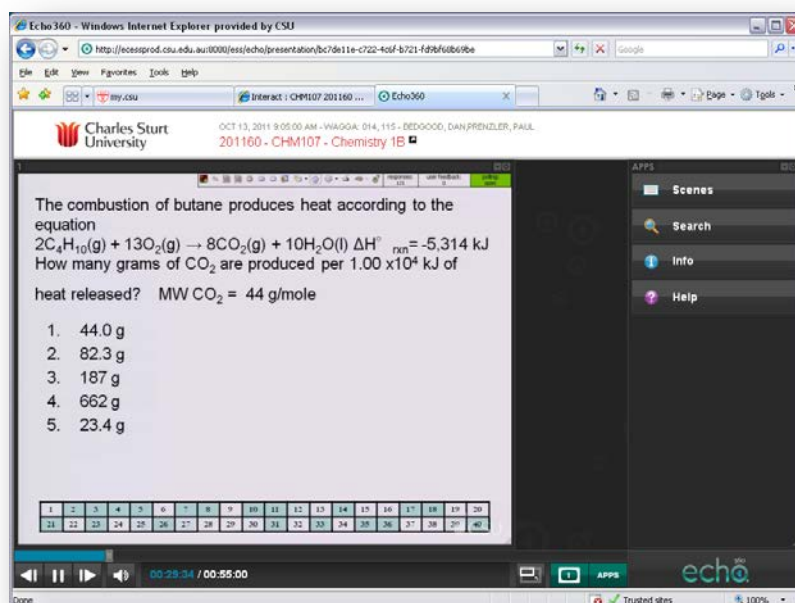


On the **Choose Your EchoPlayer Settings** screen, select the type of connection you have to the internet (either broadband or dial up) this will determine the quality of the streaming file that is delivered to you. Broadband is the most common option.

Leave the **theme & Layout** as they are and click the **Launch EchoPlayer** button.

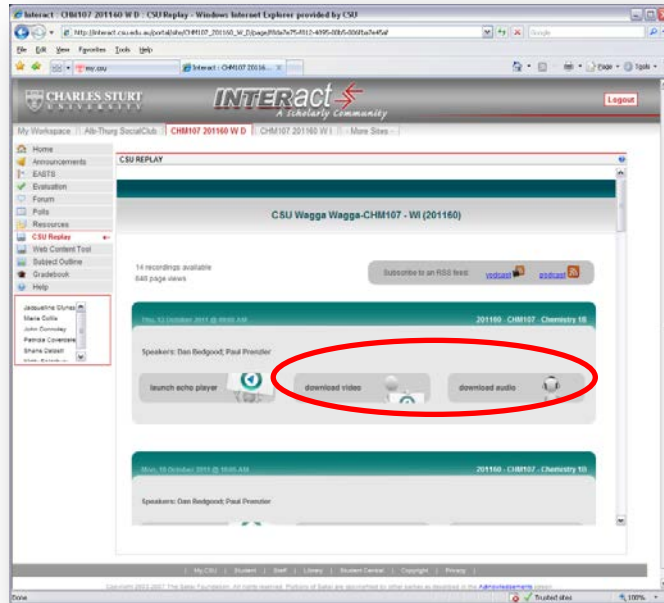


The recording will start playing shortly after.



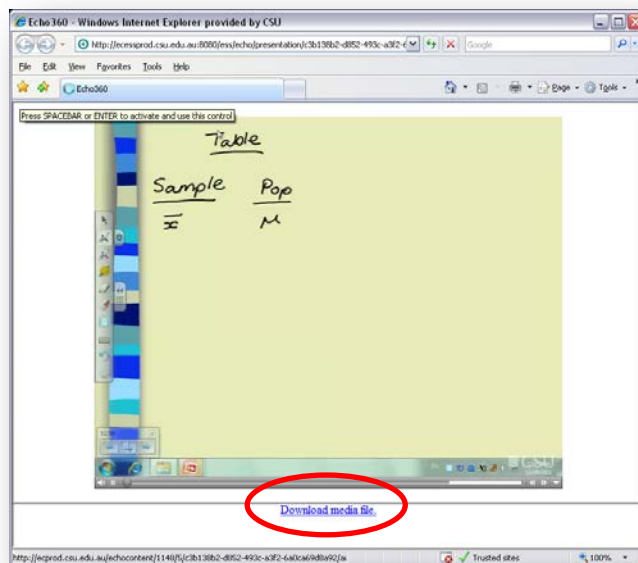
**How to download and save CSU Replay video or audio to your own computer.**

Click the **download video** or **download audio** link from the recording list in Interact.

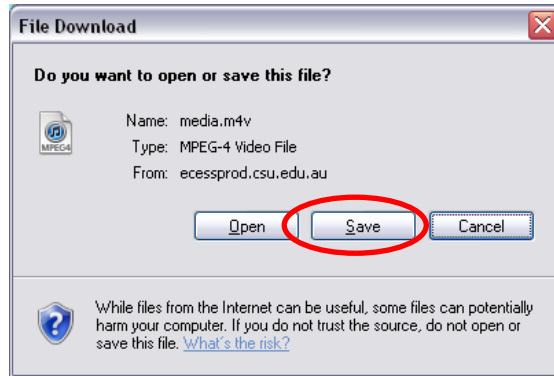


The recording will start playing in a new window. You may be prompted for your username and password.

Bellow the recording will be a link labelled **download media file**. Click this link.



Press **Save**



Choose a location to save the recording and rename the file to an appropriate name for the recording, but leave the file extension as .m4v for a video or .mp3 for an audio download. For example, **QBM117 lecture 21.m4v**

