



# STUDENT EXCHANGE AND STUDY ABROAD APPLICATION FOR ADMISSION FORM

Charles Sturt University is a registered provider under the Commonwealth Register of Institutions and Course for Overseas Students.  
Charles Sturt University CRICOS provider number is 00005F

## CLOSING DATES

Session 1 (February-June) 7 November  
Session 2 (July-November) 7 May

Application No:		Date Received:	
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## PERSONAL DETAILS

Title (eg. Dr. Mr, Ms)	Family Name	Given Names	
Maiden Name/Previous Family Name		Date of Birth / / DAY MONTH YEAR	Sex <input type="checkbox"/> MALE <input type="checkbox"/> FEMALE
Country of birth		Nationality	
Address for Correspondence/Representatives Address		Permanent Address in home country	
Postcode		Postcode	
Home Telephone Number	Business Telephone Number	Facsimile Number	E-Mail Address

## DISABILITY

Do you have a disability or ongoing medical consideration, which will require you to seek special assistance from the University? (for example: hearing/visual impairment, mobility, learning, medical)

Yes

No

## ENGLISH LANGUAGE ABILITY (please check one of the following)

- English is my first/main language
- English is the language of instruction at my home institution
- The results of my IELTS/TOEFL test are attached to this application

If English is not your first language you will need to show evidence of English proficiency by providing a certified copy of either:

- An IELTS test with an overall score of 6.0 and no score below 5.5
- A TOEFL score of 550 (computerised score of 213) with a test of written English score of at least 5.0

**CURRENT ENROLMENT DETAILS**

Home institution	Country
Academic major	Year level

- Please attach a certified copy of your transcript showing current enrolment details and previous results.

**HOME INSTITUTION APPROVAL**

This is an application for:

- International Exchange student (with partner university)       Study Abroad student (fee paying)

This student has been approved to study in the International Student Exchange program at Charles Sturt University

Name of institution:	
Name of international coordinator/ institution representative	
Email address	Phone/fax numbers
International coordinator/representative signature <span style="float: right;">date and university stamp</span>	

The student intends to study at Charles Sturt University for:

Commencement	<input type="checkbox"/> February	<input type="checkbox"/> July	Year of commencement: 200__
Number of session	<input type="checkbox"/> 1 session (6 months)	<input type="checkbox"/> 2 sessions (12 months)	
Preferred campus	<input type="checkbox"/> Albury-Wodonga	<input type="checkbox"/> Bathurst	<input type="checkbox"/> Wagga Wagga



## DECLARATION AND SIGNATURE

This application must be signed, otherwise it will not be accepted.

1. I wish to be considered for entry to the course listed above, and declare that all the information submitted on this application form is correct and complete and that I have provided certified copies of the documents indicated in the checklist.
2. I acknowledge that the provision of false or misleading information may result in non-acceptance of this application or immediate exclusion from the University or that the University may vary any decision regarding admission or enrolment made on the basis of incorrect or incomplete information.
3. I authorise CSU to undertake inquiries regarding my enrolment or study at any educational institutions previously attended by me including collecting personal information about me by obtaining official records or engaging in discussions about me with officials from those educational institutions.
4. I am making this application for the purpose of studying full time at CSU and not for any other purpose.
5. I understand and accept that I must comply with the academic rules and regulations in place at CSU and the laws applicable in Australia at all times and that any failure to do so may result in my exclusion from the University or expulsion from Australia.
6. I clearly understand and accept that enrolment in the CSU will require compliance with the provisions established by the Australian Government for overseas students, which include the following:
  - a. a temporary entry to Australia, if granted, will be for study purposes only;
  - b. to be accepted to study at CSU I must have at least the minimum academic and English language requirements for the course;
  - c. I will be permitted to continue my study in Australia only if I make satisfactory progress in my course and attend all lecturers, tutorials and meet all other course requirements;
  - d. I must inform the University of my Australian residential address and telephone number at enrolment and advise the University of any changes to these details immediately while enrolled at the University;
  - e. I am to return home on the completion of my study or at the expiration of my temporary entry permit, and I understand that temporary entry as a student confers no right of permanent residence in Australia at and after that date;
7. I undertake to pay the prescribed tuition fee at my home institution for which I am liable as an exchange student or pay tuition to CSU for which I am liable as a Study Abroad student.
8. I understand that it is my responsibility to negotiate and obtain approval from my home institution for obtaining academic credit for any course or subjects completed at CSU.
9. I am aware of the likely living cost of my stay in Australia, and I have the necessary financial capacity to meet such costs for the full duration of my course.
10. I understand that the information I have provided to the University may be made available to Commonwealth and State agencies, pursuant to obligations under the law.
11. If accepted into the exchange/study abroad program, I expressly consent to CSU providing personal information about me to my home institution at any time including:
  - a. my results or academic transcript in courses or subjects for which I am enrolled,
  - b. if I withdraw from or fail a subject or course;
  - c. any complaints or findings of misconduct or inappropriate behaviour made to or by the University about me;
  - d. non-attendance at any lecturers or tutorials or non-completion of any course or subject requirements,
  - e. information regarding my general health or safety, including reasonable concerns held by the University about my general well-being.
12. I have obtained and will maintain for the duration of my enrolment with the University adequate health and travel insurance coverage and I agree to indemnify CSU for any expenses, losses, damages and costs that it may sustain or incur as a result, whether directly or indirectly, of any action arising from any failure by myself to obtain or maintain adequate health and travel insurance coverage.
13. I have sought and obtained appropriate advice on my responsibilities as set out in this Declaration.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

**Return this application form and attachments to:**

Coordinator, Student Exchange and Study Abroad, Office of International Relations

Charles Sturt University, Panorama Avenue, BATHURST NSW 2795 AUSTRALIA

Telephone: +61 2 6338 4621 Facsimile: +61 2 6338 4576 Email: [lhaberecht@csu.edu.au](mailto:lhaberecht@csu.edu.au)

Please ensure that you have attached the necessary documentation listed below in order for your application to be processed.

- One academic reference from your home institution
- Statement of purpose outlining your academic career and motivations for studying abroad (300 words)
- Up-to-date certified academic transcript
- Descriptions of previous subjects you have studied that match CSU prerequisites
- If applicable, copies of TOEFL/IELTS test results to demonstrate English proficiency