

Adding managers to OASIS in *Interact*

OASIS is now integrated in *Interact*. When OASIS is selected as an elective tool it will be picked up by the system overnight. This results in:

- A subject group being automatically created with the name e.g. MGT999_200840_WD
- The subject coordinator (on the main database) getting access to the new group
- Student cohort being added to the new subject group

If another staff member needs to be added to the OASIS group (e.g. Library staff who are monitoring library tutorial tests) please follow these steps once the OASIS group is up and running for students and the subject coordinator:

1. Put in an IT service desk request for **Manager access** to the relevant *Interact* subject group. Give the exact name of the group i.e. MGT999_200840_WD and give the staff member's user name e.g. wasmith not Will Smith or W Smith.
2. Ask the subject coordinator of the *Interact* subject site to add the new staff member with whatever nominated role the new staff member needs to have (e.g. other staff, student, Read-only).

If, for some reason, a staff member cannot access OASIS from the *Interact* site they can access OASIS directly through my.csu. > Lecturer's Office Quicklinks > OASIS. Students can access OASIS from my.csu > IT Services Quicklinks > OASIS

[As as 14.02.08 there are a couple of anomalies in the way new users added to an *Interact* site can view the OASIS link. Check the *Interact* issues page for current state of play].