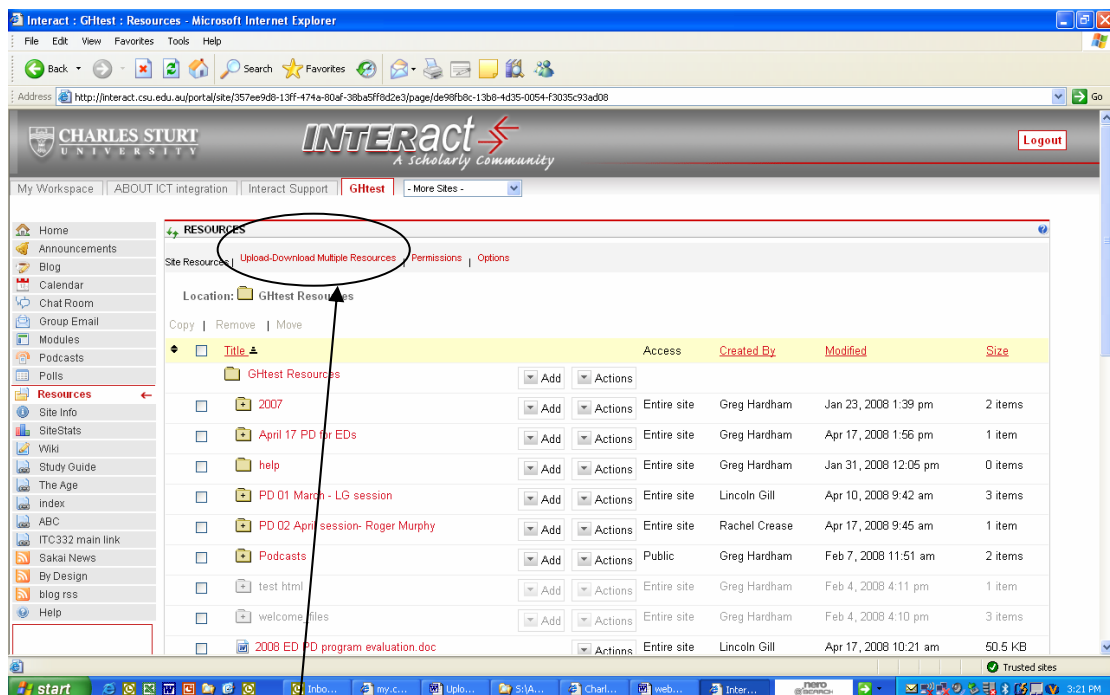


# Uploading/downloading multiple resources in *CSU Interact*

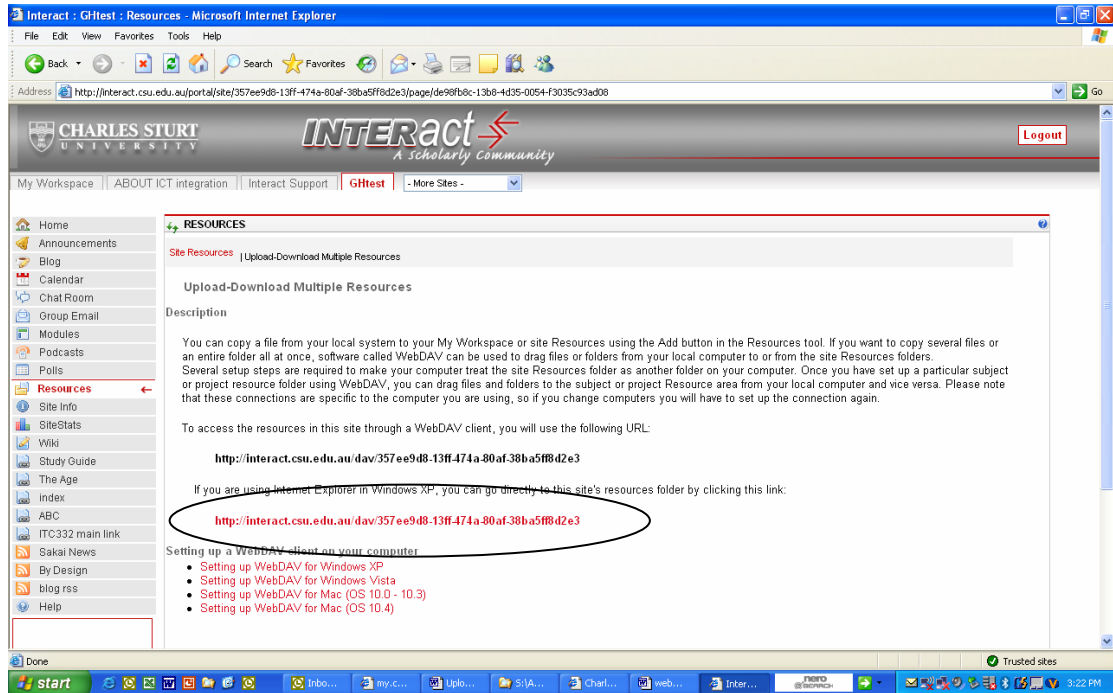
**Note:** You will need the appropriate permissions to follow the steps described in this document. Subject site participants with *Read Only* or *Student* roles will need to check with the Subject Coordinator if appropriate permissions have been given.

If you want to copy one or more files or folders to the Resources folder in an *Interact* site, complete the following steps:

1. Click on the **Resources** tool

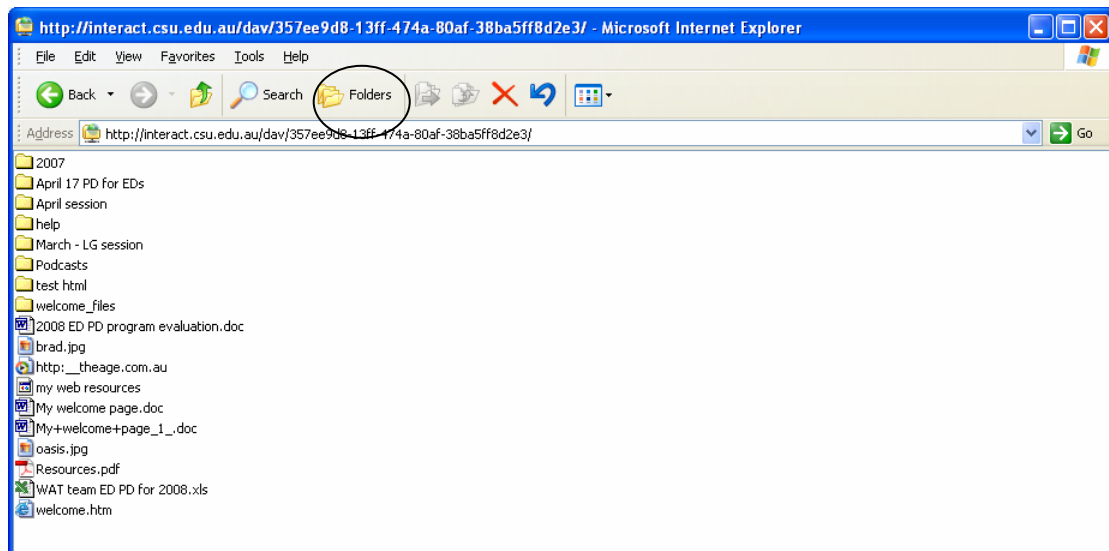


2. Follow the link to **Upload-Download Multiple Resources**

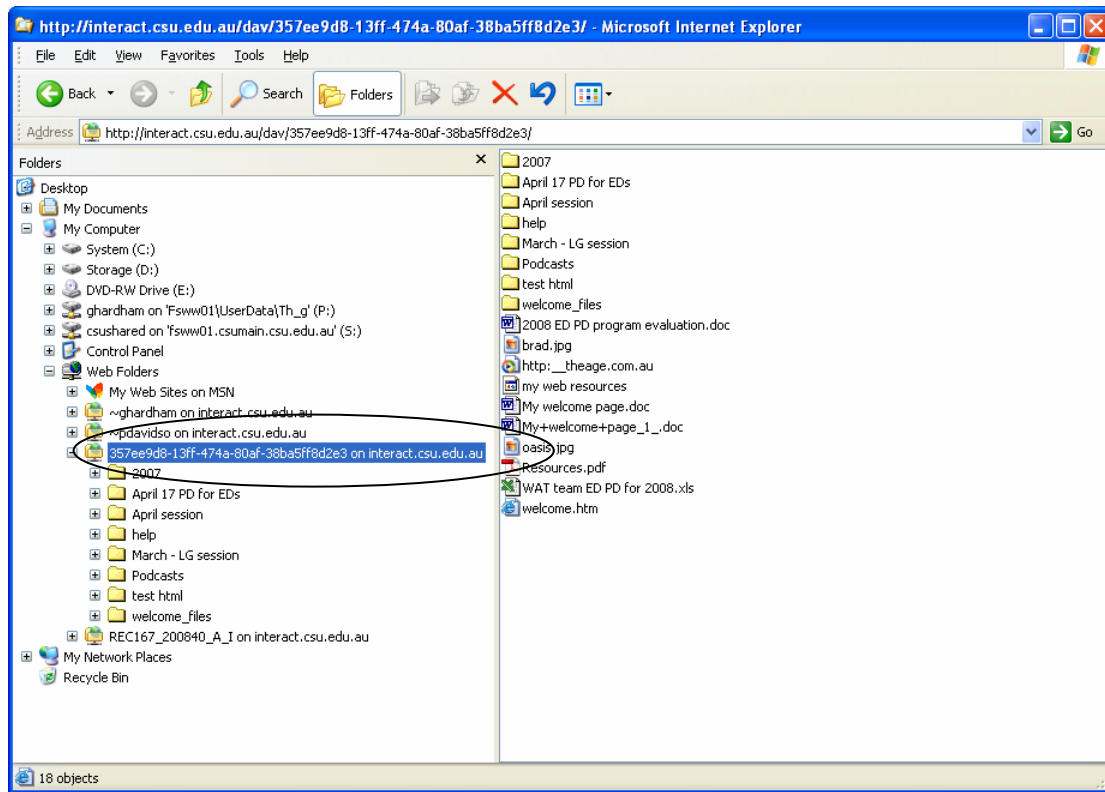


If you are using Internet Explorer in Windows XP, you can open this site's resources folder by clicking the link shown above in red text. Note: other platforms and browser combinations won't show this link. If you are not using IE/XP, follow the link at the bottom of the webpage for appropriate instructions for your configuration.

Clicking on the link to site resources opens a new window:



Click on **Folders** to expand the view of the network:



These are the *Interact* site's Resources. To download files or folders from it, simply click & drag from the appropriate folder to another networked storage.

To save them to your "My Workspace" Resources, first repeat these steps from within "My Workspace", and drag from one window to the other.