



2009 AUQA Audit of Charles Sturt University: Visits to Education Partners

Visit Schedule HKUSPACE

Date: Friday 18th September 2009

Institution: HKU School of Professional and Continuing Education (HKU SPACE)

Institution Address: 10/F, Conference Room, T. T. Tsui Building, HKU, Pokfulam (for Sessions 1.01- 1.04)
12/F, Conference Room, United Centre, Admiralty (for all other sessions)

AUQA Panel: Professor Jan Thomas, AUQA Panel Chair, Deputy Vice Chancellor (Academic), Murdoch University
Dr. Jeanette Baird, Audit Director, AUQA

HKU SPACE Contact: Mr. Sam Ho, Senior Quality Assurance Officer
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Courses of interest:

- (I) Master of Information Technology
- (II) All Information Studies courses
 - a. Bachelor of Applied Science (Library & Information Management)
 - b. Graduate Diploma of Applied Science (Library & Information Management)
 - c. Master of Applied Science (Library & Information Management)

Session	Time	With
-	8.45am	Panel to be transported from Hotel to HKU <i>HKU SPACE to arrange transportation</i>
1.01	9.30am	Senior management of HKU SPACE <ul style="list-style-type: none">• <i>Dr. S. M. Shen, Deputy Director (Academic)</i>• <i>Dr. Dorothy Chan, Deputy Director (Administration and Resources)</i>• <i>Prof. T. M. Wong, Deputy Director and Head of College of Life Sciences and Technology</i>
1.02	10.00am	Senior academic managers responsible for CSU programs <ul style="list-style-type: none">• <i>Dr. Lawrence Tam, Senior Consultant, HKU SPACE</i>• <i>Dr. Raymond Szeto, Senior Programme Director and Associate Head of College of Life Sciences and Technology</i>



1.03	10.45am	Panel review
1.04	11.15am	<p>Other academic program managers of CSU programs (courses of interest) also responsible for admissions, liaison with CSU</p> <ul style="list-style-type: none">• <i>Mr. Tarloff S.W. Im, Programme Manager, College of Life Sciences and Technology (IT Programmes)</i>• <i>Ms. Linda F.Y. Lee, College Senior Lecturer, College of Life Sciences and Technology (Information Studies Programmes)</i>• <i>Mr. Sam Ho, Senior Quality Assurance Officer</i>
1.05	12.00noon	<p>HKU SPACE Quality Assurance Team</p> <ul style="list-style-type: none">• <i>Ms. Deborah Ng, Quality Assurance Director</i>
1.06	12.30pm	Panel review
1.07	12.45pm	Lunch at Senior Common Room, HKU
1.08	1.30pm	<p>Travel from HKU at Pokfulam to Admiralty <i>HKU SPACE to arrange transportation</i></p>
1.09	2.00pm	Panel review
1.10	2.15pm	<p>Partner academics teaching on CSU courses</p> <p>(I) Master of Information Technology</p> <ul style="list-style-type: none">• <i>Mr. Vendeo Leung (Teacher of ITC540 IT Infrastructure Management PG)</i>• <i>Mr. Alex Kwan (Teacher of ITC533 IT Specialisation Project 4)</i> <p>(II) Information Studies</p> <ul style="list-style-type: none">• <i>Dr. Dana Dukic (Teacher of INF321 Research and Evaluation)</i>• <i>Ms. Ruth Wong (Teacher of INF116 Describing and Analysing Information Resources and INF425 Describing and Analysing Information Resources)</i>• <i>Mr. H.C. Li (Teacher of INF 514 Human Resource Management in Libraries)</i>
1.11	3.00pm	<p>Partner administrative staff responsible for course administration</p> <ul style="list-style-type: none">• <i>Ms. Sarah Fan, Executive Assistant I</i>• <i>Ms. Michelle Hsu, Programme Executive</i>• <i>Ms. Angie Ng, Executive Assistant I</i>



		<ul style="list-style-type: none">• Ms. Edith Au, Executive Secretary
1.12	3.30pm	Panel review



1.13	3.45pm	Interviews with employers/ industry representatives (I) Master of Information Technology <ul style="list-style-type: none">• <i>Mr. Peter Pang, Business Development Manager, Excel</i>• <i>Mr. Eddie Chan, Manager, Fujitsu Hong Kong</i> (II) Information Studies <ul style="list-style-type: none">• <i>Miss Terry Lee, Chief Librarian (Administration and Planning), Leisure and Cultural Services Department, HKSAR Government</i>• <i>Mr. Jim Chang, President of Hong Kong Library Association</i>
1.14	4.15pm	Brief tour of classrooms and computer labs related to CSU courses <ul style="list-style-type: none">• <i>Ms. Noel Tang, Learning Centres Manager</i>• <i>Mr. Tarloff S.W. Im, Programme Manager, College of Life Sciences and Technology</i>• <i>Ms. Linda F.Y. Lee, College Senior Lecturer, College of Life Sciences and Technology</i>
1.15	4.45pm	Panel review
-	5.15pm	Panel break <i>Meeting room at HKU SPACE available for use</i>
1.16	7.00pm	Interviews with students (I) Master of Information Technology (II) Information Studies
-	7.45pm	Panel return to Hotel <i>Panel to arrange own transportation to Hotel (taxi)</i>

Notes for visit to HKU SPACE:

There may be changes to the list of students who are available to meet the panel. CSU will ensure that the panel is advised of these changes prior the meeting.

The CSU representatives accompanying the AUQA panel on this visit will be:

- Associate Professor John Atkinson, Associate Dean (Administration), Faculty of Business



- Ms Sue Moloney, Manager, Office of International Relations