



**Academic Dress**  
**ORDER for PURCHASE**  
(Postal Delivery)

For more details, see:  
For enquiries:  
Return completed forms to:

Website: [www.csu.edu.au/division/studserv/graduation/purchase.htm](http://www.csu.edu.au/division/studserv/graduation/purchase.htm)  
Phone: 02 – 6933 2044  
Email: [graduations@csu.edu.au](mailto:graduations@csu.edu.au) or Fax: 02 – 6933 2122

Date of Order: \_\_\_\_\_

First Name: \_\_\_\_\_

Last Name: \_\_\_\_\_

Student ID Number  
(or Date of Birth): \_\_\_\_\_

Award/  
Degree Details \_\_\_\_\_

Phone: \_\_\_\_\_

Email: \_\_\_\_\_

Delivery /  
Postal address: \_\_\_\_\_

**PRICES – Purchase (2009):**

Purchase Options	Assoc Degree, Diploma, Univ Certificate	Bachelor	Grad Cert/Dip, Postgrad Cert/Dip	Master	PhD	Prof Doctorate
Gown (poly wool)	\$200.00	\$200.00	\$200.00	\$230.00	\$280.00	\$300.00
Gown (polyester)	\$140.00	\$140.00	\$140.00	\$180.00	N/A	N/A
Trencher (solid cap)	N/A	\$75.00	\$75.00	\$75.00	N/A	N/A
Trencher (souvenir)	N/A	\$20.00	\$20.00	\$20.00	N/A	N/A
Bonnet	N/A	N/A	N/A	N/A	\$115.00	\$115.00
Hood	N/A	\$60.00	\$65.00	\$70.00	\$95.00	\$95.00
Stole	\$30.00	N/A	N/A	N/A	N/A	N/A

**ORDER DETAILS:**

Item	Type (please circle)	Size	Cost
Gown <small>Size – Your height in centimetres (cm)</small>	Poly Wool / Poly Rayon		\$
Hood	N/A	N/A	\$
Trencher <small>Size – Your head-size in centimetres (cm), measure around head from just above the eyebrows</small>	Solid Cap / Souvenir		\$
Bonnet <small>Size – Your head-size in centimetres (cm), measure around head from just above the eyebrows</small>	N/A		\$
Postage (within Australia) <small>Hood or Souvenir Trencher Only – \$5 All other – \$10</small>	Please check with Graduation Services for postage rates outside Australia	N/A	\$
<b>Method of Payment (please tick):</b> <input type="checkbox"/> Make payment on day of Graduation Ceremony (details provided above); <input type="checkbox"/> Credit Card Authority Form (complete details as attached); <input type="checkbox"/> Other Payment Method (see details attached). <b>If Other</b> , please advise payment type:			<b>TOTAL COST:</b> \$

**Official Use Only:**

Date Order Received: \_\_\_\_\_/\_\_\_\_\_/2009 by \_\_\_\_\_  
 Award Details Verified: YES / NO - \_\_\_\_\_/\_\_\_\_\_/2009 by \_\_\_\_\_  
 Invoice Request Authority: YES / NO - \_\_\_\_\_/\_\_\_\_\_/2009 by \_\_\_\_\_  
 Payment Received: YES / NO - \_\_\_\_\_/\_\_\_\_\_/2009 by \_\_\_\_\_  
 Date Item/s Posted: YES / NO - \_\_\_\_\_/\_\_\_\_\_/2009 by \_\_\_\_\_

**PURCHASE**  
**Detail Code: C157**  
 IRA No: \_\_\_\_\_  
 Receipt Number: \_\_\_\_\_  
 If No, details: \_\_\_\_\_



# CREDIT CARD PAYMENT FORM

**Credit Card Payment Form Instructions:**

- Please print a copy of this form.
- Please ensure **ALL** details are completed and are clearly PRINTED.
- **Fax** this form to: **02 – 6933 2122**.
- **DO NOT** post the original.
- Please note - payments by this method may take a few working days to process.

**Alternative Methods of Payment:**

- Alternative methods of payment are available, but may require a CSU Staff or Student number or login. Please see details at: <http://www.csu.edu.au/division/finserv/paym/payment.htm>
- If you have any questions regarding payment, please don't hesitate to contact us, email: [graduations@csu.edu.au](mailto:graduations@csu.edu.au), phone: 02 – 6933 2044.

**PAYMENT DETAILS:**

First Name: \_\_\_\_\_ Last Name: \_\_\_\_\_

Are you a CSU Staff member or Student (please circle)? Yes / No

If yes, what is your CSU Staff/Student ID Number or Date of Birth: \_\_\_\_\_

Type of credit card (tick box)

Visa Card     MasterCard     American Express     Diners Club

Credit card number:

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

Card expiry date:

Month		Year	

**Paying for:**

Academic Dress  
Purchase: (Detail Code: C157)    \$\_\_\_\_\_ .00

**Total Amount of Payment:**

**AUD \$\_\_\_\_\_ .00**

Card Holder's Name: \_\_\_\_\_

Card Holder's Signature: \_\_\_\_\_

Contact telephone: \_\_\_\_\_

Email address: \_\_\_\_\_

Postal Address: \_\_\_\_\_

\_\_\_\_\_