

## How To Use This Guide

This Guide to Learning summarises the services available to meet your needs as you settle into being a student at Charles Sturt University .

By providing you with key information, student advice and essential and recommended activities, you will become familiar with the workings of the University, how your course is administered, how and where you can get help if needed and importantly, how you can achieve academic success.

The guide comprises of several main sections. These sections, which make up the menu on the left hand side, reflect the milestones experienced by previous students. Students are encouraged and will find it beneficial to undertake the reflective section 'Before you start' prior to moving onto the other sections.

### Symbols Used In The Guide To Learning:

Symbols used in the Guide to Learning and what they mean

#### Topic list

Each section will include a brief introduction and a list of topics covered. You can also use the topic list to tick off areas as you understand them or to highlight topics you need to follow up at a later stage.



#### Essential Activities

In some sections you will find Essential Activities. Previous students have suggested that these activities are crucial to your understanding of the University and to your course. Completing these activities is strongly advised.



#### Recommended Activities

We understand your time is precious and that many of you have studied previously. Therefore you may not need to complete all the activities we recommend. While not essential to your progress, completing the suggested activities will certainly enhance your knowledge and skill development.



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## Study Mode

Students are able to study with CSU from any location in the world. While the majority of information provided in this guide is applicable to all students regardless of their study mode, there are some instances where information is specific according to whether you are studying on campus or by distance education. The following symbols will identify information relevant only to a specific group.

#### On Campus Students Only



#### Distance Education Students Only



#### International On Campus Students Only



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## Keywords

Throughout the Guide to Learning you will see reference to keywords. This refers to the keyword or phrase suggested for searching within my.csu.

### Keywords

To use a keyword, simply type the text into the search box in the sidebar of [my.csu](#) and click Go. Select the relevant result and bookmark for later use if necessary. (Further info on how to use keywords and [my.csu](#) is included in [Online Environment](#))



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### Student Advice

Text within this Guide that looks like this highlights information and tips from other students who have been studying at CSU for a number of years.



## The Guide To Learning Hotline And Your Student Mentor

If you require assistance with any of the information contained in the Guide, phone the Guide to Learning Hotline on **1300 734 654** and talk to our friendly staff, or arrange to speak with a student mentor.

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