



# Application for Special Consideration

SA-ASC-1104

**1. INSTRUCTIONS** *(to be completed by enrolled students applying for Special Consideration only)*

- Use a separate form for each subject.
- Print clearly in **BLOCK LETTERS**. Use a black ball point pen (not felt tipped).
- Complete sections 2, 3 and 4.
- Return form to:  
Student Administration Office (Albury/Wagga students); or Examinations Office (Bathurst) by the Friday before the start of the examination period (for a 7.1) or within 3 working days of the date of the Examination (17.8.2)

**2. APPLICANT DETAILS**

Family Name: ..... Student Number: .....  
Given Names: ..... Admin Campus: .....  
Course Name: ..... Course Code: .....  
Year: ..... Session: Summer  Autumn  Spring  Trimester 1  Trimester 2  Trimester 3

**3. SUBJECT DETAILS**

Subject ..... Ca/Loc ..... Mode ..... Title: .....

I am applying for:

- Special Consideration due to illness or misadventure experienced during session under Assessment Regulation 7.1
- Special Consideration due to illness or misadventure experienced during the examination period and/or the preceding week under Assessment Regulation 17.8.2

**4. Please state reason(s) and attach supporting documentary evidence**

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Signature: .....

Date: ...../...../.....

**OFFICE USE ONLY:**

Sent to:

Date: ...../...../.....