



CHARLES STURT
UNIVERSITY



CSU Science Scholarships

Guidelines for 2010

TABLE OF CONTENTS

1	PREAMBLE	1
2	DEFINITION	1
3	POLICY	1
4	SCHOLARSHIP NUMBER, VALUE AND DURATION	1
5	ELIGIBILITY CRITERIA	1
6	EXCEPTIONAL CIRCUMSTANCES FOR STUDYING PART TIME.....	2
7	ONGOING ELIGIBILITY CRITERIA	3
8	SCHOLARSHIP OFFER PROCESS	5
	8.1 Application	5
	8.2 Selection.....	5
	8.3 Notification	5
	8.4 Scholarship Offer	5
9	PAYMENT	5
10	EXPENDITURE	6
11	DEFERMENT / SUSPENSION	6
12	SCHOLARSHIP TERMINATION	6
13	PROVISION OF FALSE INFORMATION	6
14	TERMS AND CONDITIONS	6
15	PRIVACY.....	7
16	AMENDMENTS	7
17	VERSION CONTROL.....	7

1 PREAMBLE

Students are facing increasing financial pressures as costs associated with tertiary education increase. In recognition of this, Charles Sturt University (CSU) has approved the allocation of \$160,000 to be distributed as CSU Science Scholarships in 2010.

CSU recognises that students may be interested in careers in areas such as cutting edge DNA identification technology and genome discovery or ecological and natural resource management. CSU offers students a helping hand to explore their passion for science via lucrative scholarships for on campus applicants in science-based fields.

2 DEFINITION

2.1 The CSU Science Scholarship is a cash scholarship for students studying selected science-based courses.

3 POLICY

3.1 To receive a CSU Science Scholarship a student must meet the eligibility criteria and complete the Application Form.

3.2 A CSU Science Scholarship recipient deferring their offer to study will forfeit their Science Scholarship.

3.3 A CSU Science Scholarship recipient taking an Approved Leave of Absence in any session will forfeit their payment for that session.

3.4 A CSU Science Scholarship recipient should be aware that the Science Scholarship is regarded as income by Centrelink and it is the responsibility of the recipient to seek independent advice with respect to any taxation or Centrelink implications resulting from receiving this Scholarship.

4 SCHOLARSHIP NUMBER, VALUE AND DURATION

4.1 In 2010 there are 40 CSU Science Scholarships available.

4.2 In 2010 a CSU Science Scholarship is valued at \$4,000 per annum, payable for up to a maximum of four years on the condition that the recipient continues to meet the ongoing eligibility criteria as given in paragraph 7 of these Guidelines. The Scholarship is paid in two (2) instalments of \$2000 per session, within 6 weeks of the session's Census Date.

5 ELIGIBILITY CRITERIA

To be eligible for a CSU Science Scholarship in 2010 a student must, by the Census Date in 1st Session 2010 (26 March 2010):

5.1 be a first year commencing student in their first session of study at CSU in 2010; and

5.2 be enrolled as a full-time student; and

Note: A full time student is one who is enrolled to undertake an amount of study of at least three quarters (or 75%) of an equivalent full-time study load (EFTSL). At CSU this equates to being enrolled in three or more (8 point) subjects or 24 subject points or more, per session. Students who are enrolled to undertake less than this amount of study are not eligible for a Science Scholarship unless there are exceptional circumstances that prevent the student from studying full-time as set out in Paragraph 6 of these Guidelines.

5.3 be enrolled as an internal student in the majority of units of study that form part of the course of study the student is undertaking; and

5.4 be studying their first undergraduate degree; and

- 5.5 not be in receipt of a Commonwealth Scholarship (CS) or a CSU Equity Scholarship (CSUES); and
- 5.6 have an Australian Tertiary Admission Rank (ATAR)(NSW) or Equivalent National Tertiary Entrance Rank (ENTER) (VIC) of 80 or above (inclusive of the Regional Bonus), or equivalent high level attainment in other studies, achievements and/or work experience; and
- 5.7 be an Australian Citizen, Australian Resident or the holder of a Humanitarian Visa, and
- 5.8 be enrolled in one of the following courses at CSU as a Commonwealth supported student, as defined in the Act, that is, a HECS-HELP student:

2010

- Bachelor of Agricultural Business Management
- Bachelor of Agriculture Science (Integrated Honours)
- Bachelor of Applied Science (Parks Recreation and Heritage)
- Bachelor of Clinical Science
- Bachelor of Computer Science
- Bachelor of Computer Science (Games Technology)
- Bachelor of Environmental Science and Management
- Bachelor of Equine Science
- Bachelor of Medical Science
- Bachelor of Forensic Biotechnology
- Bachelor Medical Science/Bachelor Forensic Biotechnology
- Bachelor of Medical Science (Clinical Physiology)
- Bachelor of Medical Science (Pathology)
- Bachelor of Medical Science (Pathology) /Bachelor Forensic Biotechnology
- Bachelor of Science
- Bachelor of Science/Bachelor of Teaching (Secondary)
- Bachelor of Viticulture and Wine Science (Integrated Honours)

6 EXCEPTIONAL CIRCUMSTANCES FOR STUDYING PART TIME

- 6.1 In accordance with paragraphs 5.2 and 7.1 of these Guidelines CSU will take into account factors such as long term illness, disability and significant carer responsibilities in determining a student's inability to study full-time.
- 6.2 For the purpose of this programme, a carer is defined as a person of any age, who without being paid (excluding Centrelink), cares for another person who needs ongoing support because of a long-term medical condition, a mental illness, a disability, frailty or the need for palliative care. A carer may or may not be a family member and may or may not live with the person. Volunteers under the auspices of a voluntary organisation are not included. Science Scholarship recipients may be in receipt of a Centrelink Carer Allowance or Carer Payment.

7 ONGOING ELIGIBILITY CRITERIA

To continue to be eligible for a CSU Science Scholarship a Science Scholarship recipient must, by the Census Date of each session continue to:

- 7.1 be enrolled as a full-time student; and

Note: A full time student is one who is enrolled to undertake an amount of study of at least three quarters (or 75%) of an equivalent full-time study load (EFTSL). At CSU this equates to being enrolled in three or more (8 point) subjects or 24 subject points or more, per session. Students who are enrolled to undertake less than this amount of study are not eligible for a Science Scholarship unless there are exceptional circumstances that prevent the student from studying full-time as set out in Paragraph 6 of these Guidelines.

- 7.2 be enrolled as an internal student in the majority of units of study that form part of the course of study the student is undertaking; and

- 7.3 be studying their first degree; and

- 7.4 not be in receipt of a Commonwealth Scholarship (CS) or a CSU Equity Scholarship (CSUES); and

- 7.5 maintain a grade point average of 5.00 or higher (credit average); and

- 7.6 be enrolled in one of the following courses at CSU as a Commonwealth supported student, as defined in the Act, that is, a HECS-HELP student:

- **Bachelor of Agricultural Business Management**
- **Bachelor of Agriculture Science (Integrated Honours)**
- **Bachelor of Applied Science (Parks Recreation and Heritage)**
- **Bachelor of Applied Science (Viticulture)**
- **Bachelor of Applied Science (Wine Science)**
- **Bachelor of Applied Science (Wine Science)/Bachelor of Applied Science (Viticulture)**
- **Bachelor of Viticulture and Wine Science (Integrated Honours)**
- **Bachelor of Clinical Science**
- **Bachelor of Computer Science**
- **Bachelor of Computer Science (Games Technology)**
- **Bachelor of Environmental Science**
- **Bachelor of Environmental Science and Management**
- **Bachelor of Ecological Agriculture**
- **Bachelor of Equine Science**
- **Bachelor of Health Science (Food and Nutrition)**
- **Bachelor of Horticulture**
- **Bachelor of Medical Science**
- **Bachelor of Forensic Biotechnology**
- **Bachelor Medical Science/Bachelor of Forensic Biotechnology**
- **Bachelor of Medical Science (Clinical Physiology)**
- **Bachelor of Medical Science (Pathology)**
- **Bachelor of Medical Science (Pathology)/Bachelor of Forensic Biotechnology**
- **Bachelor of Medical Radiation Science (Nuclear Medicine)**
- **Bachelor of Science**
- **Bachelor of Science (Agriculture - with specialisations)**
- **Bachelor of Science/Bachelor of Information Technology**
- **Bachelor of Teaching (Secondary)/Bachelor of Science (with specialisations)**

8 SCHOLARSHIP OFFER PROCESS

8.1 Application

- 8.1.1 To be selected for a CSU Science Scholarship students are required to complete an application form.

8.2 Selection

- 8.2.1 Selection for CSU Science Scholarships will be based on the applicants ATAR or ENTER score or equivalent.
- 8.2.2 Students that meet the eligibility criteria as set out in paragraph 5 of these Guidelines will be offered a CSU Science Scholarship.

8.3 Notification

- 8.3.1 CSU will contact the Science Scholarship applicant and make a provisional offer.
- 8.3.2 CSU will confirm in writing the CSU Science Scholarship offer once student enrolls.
- 8.3.3 CSU Science Scholarship Offers will be confirmed in writing shortly after the Universities Admissions Centre (UAC) main offer round date, and the Victorian Tertiary Admissions Centre (VTAC) round one - main undergraduate offer round date.
- 8.3.4 If a student accepts their CSU Science Scholarship, CSU will notify them via email that the University has received their scholarship acceptance.

8.4 Scholarship Offer

- 8.4.1 A CSU Science Scholarship offer is made on the condition that the student meets the CSU Science Scholarship eligibility criteria as at the Census Date of each session of enrolment.
- 8.4.2 The offer will include:
- a) CSU Science Scholarship Acceptance Form; and
 - b) a request for bank account details required for payment as set out in paragraph 9.3 of these Guidelines; and
 - c) the terms and conditions of the scholarship as set out paragraph 14 of these Guidelines.
- 8.4.3 Following Census Date CSU will run a final eligibility check.
- 8.4.4 If a student has been made a CSU Science Scholarship offer, they have accepted it and are still eligible, payment will then proceed.
- 8.4.5 If a student has been made a CSU Science Scholarship offer, they have accepted it but they do not meet the eligibility requirements the offer will be withdrawn and the scholarship will not be paid.
- 8.4.6 If a student has been made a CSU Science Scholarship offer, but they have not accepted it, the offer will be withdrawn and the scholarship will not be paid.

9 PAYMENT

- 9.1 Recipients will be required to select their method of payment in accordance with paragraphs 9.2 and 9.3 of these guidelines.
- 9.2 Payments may occur via electronic funds transfer (EFT) payable at half the annual scholarship value in each of the 1st and 2nd Sessions 2010.
- 9.3 Payments may occur via the scholarship amount being registered as a credit on the recipient's CSU Financial Account Balance at half the annual scholarship value in each of the 1st and 2nd sessions.

- 9.4 CSU Science Scholarship payments in 2010 will be made within 6 weeks after the Census Date in 1st and 2nd sessions 2010.
- 9.5 Recipients upon selecting their payment method via EFT will be required to provide banking details for scholarship payments to occur.

10 EXPENDITURE

- 10.1 It is the University's expectation that a CSU Science Scholarship will be spent on general education costs associated with studying at CSU.

11 DEFERMENT / SUSPENSION

- 11.1 CSU Science Scholarships cannot be deferred.
- 11.2 CSU Science Scholarship recipients who defer their studies will have their scholarship withdrawn and the scholarship will not be paid.
- 11.3 CSU Science Scholarship recipients may apply to have their scholarship suspended for a maximum of two sessions, i.e. if a student is taking an Approved Leave of Absence from their course.
- 11.4 A CSU Science Scholarship recipient must have been in receipt of a CSU Science Scholarship for at least one session prior to applying to have their CSU Science Scholarship suspended. Full terms and conditions are contained in the CSU Scholarship Payment Suspension Guidelines. This can be found at: www.csu.edu.au/division/studserv/equity/schols/ongoing.

12 SCHOLARSHIP TERMINATION

CSU will terminate a CSU Science Scholarship:

- 12.1 If the student ceases to meet the eligibility criteria or ongoing eligibility as specified in paragraphs 5 or 7 of these Guidelines; or
- 12.2 If CSU determines that a student is guilty of serious academic misconduct; or
- 12.3 If CSU determines that the scholarship was awarded on the basis of false or falsified information.

13 PROVISION OF FALSE INFORMATION

If CSU knows or has reason to believe that a CSU Science Scholarship recipient has provided false or misleading information to CSU in relation to a CSU Science Scholarship, CSU will immediately:

- a) provide the student with an opportunity to explain; and
- b) re-assess the student's entitlement to a CSU Science Scholarship.

14 TERMS AND CONDITIONS

- 14.1 Upon receipt of a CSU Science Scholarship students agree to fulfil all requirements as set out in these Guidelines.
- 14.2 In the submission of a signed CSU Science Scholarship Acceptance Form, students consent to the University accessing the student's records for the purposes of assessing and administering the CSU Science Scholarships.

15 PRIVACY

Personal and health information provided for the administration of CSU Science Scholarships program is protected by the Privacy and Personal Information Protection Act 1998 (NSW) and the Health Records and Information Privacy Act 2002 (NSW).

The information collected will only be used by authorised staff to assess eligibility and administer the CSU Science Scholarships. The information collected may also be used for assessment purposes for other scholarships and equity programs where permission is given by the applicant. Students should be aware that they provide information of their own free will.

Personal and health information provided by the applicant will not be made available to any person within the University or any person or organisation outside the University for any other purpose without the applicant's consent, except where the University may be legally required to do so.

Applicant files will be held in a secure office and filing cabinet which is accessible only to authorised employees and will be kept for the appropriate legal time limit and then destroyed.

Students may access their personal and health information to ensure that it is accurate, relevant to the purpose for which it was collected, not misleading, incomplete or out-of-date. Students may also ask a Student Equity Officer to amend any of the information held about them or to add comments or explanations in relation to their information. To do any of these things students should contact one of the Student Equity Officers.

Students dissatisfied with the way a Student Equity Officer has handled their personal or health information may apply to have the matter reviewed by lodging a formal application with the CSU Ombudsman.

16 AMENDMENTS

Amendments may be made to these guidelines from time to time, by the CSU Science Scholarship Management Committee.

17 VERSION CONTROL

Date	Version	Author	Description / Amendments
1 Dec 2006	1.0	David Dorman	<ul style="list-style-type: none"> First version for 2007
6 July 2007	1.1	Karen Wright	<ul style="list-style-type: none"> First version for 2008
23 June 2008	1.2	Carol Colombera	<ul style="list-style-type: none"> First version for 2009. Additional Policy on Application Forms required & changes to 2009 courses that students need to be enrolled in to receive scholarship. Addition to Policy regarding Science Scholarship regarded as Income.
20 June 2009	1.3	Carol Colombera	<ul style="list-style-type: none"> First version for 2009 and 2010. Eligible courses 2010 added to Guidelines. Census Date for Session 1 and Session 2, 2010 added.
1 October 2009	1.4	Carol Colombera	<ul style="list-style-type: none"> 2010 Guidelines finalised with new courses and dates.

Approved	Deputy Vice-Chancellor (Administration)	Assigned review period	Yearly
		Date of next review	September 2010