MEMORANDUM OF UNDERSTANDING

between

CHARLES STURT UNIVERSITY

and

FRIENDS OF WOODSTOCK DISABILITY SERVICES INC

Dated:
This Memorandum of Understanding is made on the (insert date) between the Friends of Woodstock Disability Services Inc on the one part AND Charles Sturt University (CSU) on the other part.

Statement of Intent/Mission Statement

Friends of Woodstock Disability Services Inc and Charles Sturt University (CSU) agree to actively cooperate to enhance the Border region and to assist each other in meeting our mutually beneficial strategic objectives.

Key Objectives

1. To actively promote CSU and FRIENDS OF WOODSTOCK DISABILITY SERVICES INC both internally and externally.

2. To have an awareness of each other's strategic direction and to:
   i. Work cooperatively to give effect to the strategies where they are complementary.
   ii. Ensure the intent of the strategies are disseminated through both organisations.

3. To cooperate to ensure the optimum wellness in the region and best practice in the health service provision. Without limiting the foregoing, CSU and FRIENDS OF WOODSTOCK DISABILITY SERVICES INC have agreed to:
   i. Enhance levels of health and wellbeing through cooperative activities;
   ii. Foster collaborative research opportunities;
   iii. Share data on regional health & disability issues where appropriate;
   iv. Cooperate to promote shared learning and professional development as appropriate to the region;
   v. Continue to actively explore innovative collaborative arrangements.
4. To enhance linkages between CSU and FRIENDS OF WOODSTOCK DISABILITY SERVICES INC to ensure maximisation of opportunities for mutually beneficial engagement, including the following:

i. Plan an annual program of research collaboration and community projects (see schedule 1)
   Support specialist staff working on cross organisation projects
ii. Facilitate the involvement of health professional students in specific projects/placements as identified (see schedule 2)
iii. Work collaboratively to access external research and project funding opportunities
iv. Work collaboratively to represent health and disability workforce and regional service provision issues at state and federal levels

5 Roles and Responsibilities of Working Party

(i) A working party will be established comprising three (3) senior representatives from each organisation to consider and made recommendations for the implementation of identified opportunities.

(ii) Each organisation will nominate a responsible officer to ensure ongoing implementation of the agreement within each organisation.

(iii) The Working Party shall:
   a) Develop internal methods of communication to disseminate the objectives of the MOU
   b) Foster and encourage relationships between officers of the two organisations.
   c) Initiate and encourage project-based collaboration between the two organisations.
   d) Actively promote the partnership and the benefits derived to the general public and the health care community.

(iv) Representatives on the Working Party of FRIENDS OF WOODSTOCK DISABILITY SERVICES INC shall be determined by the General Manager and the representatives of Charles Sturt University shall be determined by the Vice-Chancellor.

The Responsible Officer shall:
   a) Disseminate the objectives of the agreement within each organisation and implement an internal process to ensure opportunities are identified within their organisation.
   b) Actively engage with the other organisation on a regular basis.
c) Assist with practical implementation of identified and agreed objectives.

d) Act as a 'secretariat' to the working party.