MEMORANDUM OF UNDERSTANDING
between
Charles Sturt University
and
Albury City Council

Dated: 23 July 2004
This Memorandum of Understanding is made on the twenty third day of July 2004 between the council of the City of Albury (ACC) on the one part AND Charles Sturt University (CSU) on the other part.

Statement of Intent/Mission Statement

Albury City Council (ACC) and Charles Sturt University (CSU) agree to actively cooperate to enhance both the city and the university and to assist each other in meeting our mutually beneficial strategic objectives.

Key Objectives

1. To actively promote CSU and ACC both internally and externally.

2. To have an awareness of each other’s strategic direction and to:
   i. Work cooperatively to give effect to the strategies where they are complementary.
   ii. Ensure the intent of the strategies are disseminated through both organisations.

3. To cooperate to ensure the sustainable economic, environmental and social lifestyle of its people. Without limiting the foregoing, CSU and ACC have agreed to:
   i. Foster cultural development;
   ii. Foster economic growth and research opportunities;
   iii. Share data on regional issues where appropriate;
   iv. Cooperate in the environmental monitoring of the region;
   v. Cooperate to promote the use of new technologies within the region, in particular IT and telecommunications; and,
   vi. Continue to actively explore innovative collaborative arrangements.
4. To enhance the integration of the university within the City of Albury to ensure that the community, business and government agencies maximise the opportunities for mutually beneficial engagement, including the following:

i. Explore opportunities for shared CSU/Community facilities;

ii. Promote Thurgoona as a highly desirable education, environmental and residential precinct

iii. Collaborate on the CSU City Campus transition/redevelopment to identify mutually beneficial outcomes

iv. Plan an annual program of scholarships, trainees and work placements

v. Support specialist staff working on cross organisation projects and visiting lecturers

5. **Roles and Responsibilities of Working Party**

(i) A working party will be established comprising three (3) senior representatives from each organisation to consider and make recommendations for the implementation of identified opportunities.

(ii) Each organisation will nominate a responsible officer to ensure ongoing implementation of the agreement within each organisation.

(iii) The Working Party shall:

   a) Develop internal methods of communication to disseminate the objectives of the MOU

   b) Foster and encourage relationships between officers of the two organisations.

   c) Initiate and encourage project-based collaboration between the two organisations.

   d) Actively promote the partnership and the benefits derived to the general public and the business community.

(iv) Representatives on the Working Party of Albury City Council shall be determined by the General Manager and the representatives of Charles Sturt University shall be determined by the Vice-Chancellor.

The Responsible Officer shall:

   a) Disseminate the objectives of the agreement within each organisation and implement an internal process to ensure opportunities are identified within their organisation and reported back to the 'working party' at quarterly meetings.
b) Actively engage with the other organisation on a regular basis.

c) Assist with practical implementation of identified and agreed objectives.

d) Act as a 'secretariat' to the working party.

e) Monitor and report on implementation at the quarterly meetings.

Dated this 23rd day of July 2004

The Seal of Albury City Council
was affixed on
in the presence of

Councillor

General Manager

Signed on behalf of
Charles Sturt University
By Ian Charles Goulter
Vice-Chancellor
In the presence of

Vice-Chancellor

Witness