CHARLES STURT UNIVERSITY
FACULTY OF ARTS

and

WAGGA WAGGA CITY COUNCIL

Cultural Services
Cooperation Agreement
INTRODUCTION

Charles Sturt University and Wagga Wagga City Council agree to cooperate through the terms set out in this accord in order to enhance the planning and delivery of cultural services for the mutual benefit of the University and the community. The agreement falls within the provisions of the Memorandum of Understanding between the University and the City, and will be implemented through Charles Sturt University's Faculty of Arts and the division responsible for the provision of recreation and cultural services for Wagga Wagga City Council.

PURPOSE AND TERMS OF REFERENCE

The purpose of the agreement and the terms of reference are:

- to provide for consultation between the parties in planning with regard to the roles of each which bear on cultural activity in the Wagga Wagga regional community;

- to enhance collaboration between the parties in support of cultural activity in the Wagga Wagga regional community;

- to maintain and enhance links between the division responsible for the provision of recreation and cultural services for Wagga Wagga City Council and relevant courses and other activities of the University for mutual benefit;
• to encourage joint projects and joint funding submissions to external bodies;

• to promote CSU student practicums within the facilities of the division responsible for the provision of recreation and cultural services for Wagga Wagga City Council;

• to facilitate research into cultural activities.

TIME FRAME

The agreement shall function for five years. In its fifth year it shall be reviewed prior to being renewed.

RESPONSIBLE OFFICERS

The officers responsible for implementing the Agreement are the Dean, Faculty of Arts and the Manager of the division responsible for the provision of recreation and cultural services for Wagga Wagga City Council.

CONSULTATIVE COMMITTEE

The principal means of facilitating the agreement shall be a Consultative Committee.

Terms of Reference

The Consultative Committee shall be the principal means of facilitating the agreement. It is charged with monitoring the progress of the collaboration but is also empowered to suggest new initiatives and modifications to the activities sanctioned in the agreement.

Meetings

The Consultative Committee shall meet biannually and may form discipline or project based subcommittees or working parties as it sees fit. It may also delegate specific tasks or areas of responsibility to individuals. All business concerning the agreement shall come before the Committee’s meetings, including reports from individuals, subcommittees, and working parties.

Each organisation shall alternatively host the biannual meetings.

Minutes and Reports

Minutes of meetings shall be provided to Wagga Wagga City Council and Charles Sturt University. An annual report will be presented by the Consultative Committee to the Dean, Faculty of Arts, and the Manager of the division responsible for the provision of recreation and cultural services for Wagga Wagga City Council.

Administrative Support

Administrative support shall be provided by the Faculty of Arts.
Membership

Membership of the Consultative Committee shall consist of:

- a Presiding Officer agreed by the Manager of the division responsible for the provision of recreation and cultural services for Wagga Wagga City Council and the Dean, Faculty of Arts;
- Manager of the division responsible for the provision of recreation and cultural services for Wagga Wagga City Council;
- Dean, Faculty of Arts;
- representatives from each of the facilities the division responsible for the provision of recreation and cultural services for Wagga Wagga City Council, nominated by the Manager of the division, as follows:
  - Civic Theatre and other performance venues such as the Wollundry Amphitheatre;
  - Wagga Wagga Art Gallery;
  - Wagga Wagga City Library;
  - Museum of the Riverina;
- representatives from appropriate Faculty of Arts disciplines and programs, nominated by the Dean;
- representatives from other appropriate CSU Faculties and Sections, nominated by the Dean.

PRINCIPAL ACTIVITIES SANCTIONED BY THE AGREEMENT

The agreement is not intended to be restrictive. The activities listed herein are intended to provide a guide as to appropriate outcomes, but cooperation should not be limited to activities sanctioned in the agreement.

Consultation between the parties in planning with regard to the roles of each which bear on cultural activity in the Wagga Wagga regional community, including:

- establishment of a position for a Faculty of Arts delegate on the Cultural Advisory Committee of the division responsible for the provision of recreation and cultural services for Wagga Wagga City Council, and formalisation of the ad hoc arrangement providing for a Faculty of Arts Delegate on the individual boards of the Civic Theatre, Wagga Wagga Art Gallery, Wagga Wagga City Library and the Museum of the Riverina;

- provision for a delegate from the division responsible for the provision of recreation and cultural services for Wagga Wagga City Council on appropriate sub-committees of the Design, Media and Communication Board of Studies;

- involvement by Faculty of Arts staff in City of Wagga Wagga cultural planning;

- involvement by the division responsible for the provision of recreation and cultural services for Wagga Wagga City Council in the planning, developing or refurbishing of Charles Sturt University’s arts facilities;

- involvement by Faculty of Arts staff in planning, developing or refurbishing arts and cultural facilities in the City of Wagga Wagga and the region.
Collaboration between the parties in support of cultural activity in the Wagga Wagga regional community, including:

- involvement by appropriate Faculty of Arts staff in the compilation of the cultural events calendar and similar publications;
- liaison to achieve complementary programming of cultural activity such as performances in the Civic Theatre, Wollundry Amphitheatre and Riverina Playhouse, the Wagga Wagga Art Gallery and Gallop Gallery;
- provision of student briefings for all relevant City of Wagga Wagga cultural events;
- joint promotion of cultural activities;
- encouragement of cultural activities outside regular programming, including new media, festivals, and workshops;
- encouragement and facilitation of cultural research;
- joint support for conferences and public lectures on cultural and arts issues and research.

Maintenance and enhancement of links between the division responsible for the provision of recreation and cultural services for Wagga Wagga City Council and relevant courses and other activities of the University for mutual benefit, including:

- involvement in new course development within the Faculty of Arts by the division responsible for the provision of recreation and cultural services for Wagga Wagga City Council;
- involvement in course revision by the division responsible for the provision of recreation and cultural services for Wagga Wagga City Council;
- exchange of visiting artists and speakers between the two parties;
- encouragement and facilitation of student exhibitions in the Wagga Wagga Art Gallery exhibition programs.

Encouraging joint projects and joint funding submissions to external bodies, including:

- community cultural development opportunities;
- regional initiatives;
- new media opportunities;
- festivals;
- workshops;
- tourism opportunities;
- economic development initiatives.
Promotion of CSU student practicums within the facilities of the division responsible for the provision of recreation and cultural services for Wagga Wagga City Council, including:

- theatre design and production internships at the Civic Theatre;
- arts management internships at the division responsible for the provision of recreation and cultural services for Wagga Wagga City Council, Wagga Wagga City Library, Wagga Wagga Civic Theatre; the Wagga Wagga Art Gallery and Museum of the Riverina;
- curatorial internships at the Wagga Wagga Art Gallery and the Museum of the Riverina;

Facilitating Research Activities, including:

- researchers from the Arts and Culture group of the Centre for Rural Social Research and the Design, New Media, Performing and Visual Arts Community of Scholars undertaking research projects on behalf of the division responsible for the provision of recreation and cultural services for Wagga Wagga City Council and its constituent bodies;
- the division responsible for the provision of recreation and cultural services for Wagga Wagga City Council and its facilities will be available to CSU research students.

Signed this ______________________ day of ______________________

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Dean, Faculty of Arts  General Manager
Charles Sturt University  City of Wagga Wagga