MEMORANDUM OF UNDERSTANDING

between

CHARLES STURT UNIVERSITY

and

WAGGA WAGGA CITY COUNCIL

Dated April 2003
Memorandum of Understanding between Charles Sturt University and Wagga Wagga City Council

Statement of Intent / Mission Statement

Wagga Wagga City Council (WWCC) and Charles Sturt University (CSU) agree to actively cooperate to enhance both the city and the university and to assist each other to meet our mutually beneficial strategic objectives.

Key Objectives

1. To actively promote each other's organisation both internally and externally
2. To have an awareness of each other's strategic direction and to:
   (i) Work cooperatively to give effect to the strategies where they are complementary
   (ii) Ensure the intent of the strategies are disseminated through the organisation
3. To cooperate to ensure the sustainable economic, environmental and social development of the city and the broader region. Without limiting the foregoing, CSU and WWCC have agreed to:
   (i) Foster cultural development through the 'Cultural Services Agreement'
   (ii) Foster economic growth and research opportunities through the ‘Commercialisation Memorandum of Understanding’
   (iii) Assist in the environmental monitoring of the region through the establishment of the joint venture analytical laboratory
   (iv) Cooperate to promote the use of new technologies within the regions, in particular IT and telecommunications
   (v) Building on this history of collaboration, CSU and WWCC agree to continue to actively explore innovative collaborative arrangements.
4. To enhance the integration of the university within the city to ensure that the community, business and government agencies maximise the opportunities for mutually beneficial engagement.
Implementation

1. A working party will be established comprising three (3) senior representatives from each organisation to consider and make recommendations for the implementation of identified opportunities.

2. Each organisation will nominate a responsible officer to ensure ongoing implementation of the agreement within each organisation (Schedule A).

Schedule A – Roles and Responsibilities

All Working Party Members

- To develop internal methods of communication to disseminate the objectives of the MOU
- To foster and encourage relationships between officers of the two organisations
- To initiate and encourage project-based collaboration between the two organisations
- To actively promote the partnership and the benefits derived to the general public and the business community

Responsible Officer

- To disseminate the objectives of the agreement within each organisation and implement an internal process to ensure opportunities are identified within their organisation and reported back to the ‘working party’ at quarterly meetings.
- To actively engage with the other organisation on a regular basis
- To assist with practical implementation of identified and agreed objectives
- To act as a ‘secretariat’ to the working party
- To monitor and report on implementation at the quarterly meetings

Working Party Representatives:

- For Wagga Wagga City Council to be determined by the Mayor and the General Manager.
- For Charles Sturt University to be determined by the Vice-Chancellor and the Head of Campus Wagga Wagga.
Dated this day of 2003

Signed on behalf of the Council of the City of Wagga Wagga by
in the presence of

Witness

Signed on behalf of Charles Sturt University by Ian Charles Goulter Vice Chancellor in the presence of

Witness