MEMORANDUM OF UNDERSTANDING

between

CHARLES STURT UNIVERSITY

and

BORDER DIVISION OF GENERAL PRACTICE

Dated:
This Memorandum of Understanding is made on the (insert date) between the Border Division of General Practice on the one part AND Charles Sturt University (CSU) on the other part.

Statement of Intent/Mission Statement

Border Division of General Practitioners and Charles Sturt University (CSU) agree to actively cooperate to enhance the Border region and to assist each other in meeting our mutually beneficial strategic objectives.

Key Objectives

1. To actively promote CSU and BORDER DIVISION OF GENERAL PRACTICE both internally and externally.

2. To have an awareness of each other's strategic direction and to:
   i. Work cooperatively to give effect to the strategies where they are complementary.
   ii. Ensure the intent of the strategies are disseminated through both organisations.

3. To cooperate to ensure the optimum wellness in the region and best practice in the health service provision. Without limiting the foregoing, CSU and BORDER DIVISION OF GENERAL PRACTICE have agreed to:
   i. Enhance levels of health and wellbeing through cooperative activities;
   ii. Foster collaborative research opportunities;
   iii. Share data on regional health issues where appropriate;
   iv. Cooperate to promote the use of new technologies as appropriate to the region;
   v. Continue to actively explore innovative collaborative arrangements.
4. To enhance linkages between CSU and Border Division of General Practice to ensure maximisation of opportunities for mutually beneficial engagement, including the following:

i. Plan an annual program of research collaboration and community projects

ii. Support specialist staff working on cross organisation projects

iii. Facilitate the involvement of health professional students in specific projects/placements as identified

iv. Work collaboratively to access external research and project funding opportunities

v. Work collaboratively to represent rural/regional health and health workforce issues at state and federal levels

5 Roles and Responsibilities of Working Party

(i) A working party will be established comprising two (2) senior representatives from each organisation to consider and make recommendations for the implementation of identified opportunities.

(ii) Each organisation will nominate a responsible officer to ensure ongoing implementation of the agreement within each organisation.

(iii) The Working Party shall:

a) Develop internal methods of communication to disseminate the objectives of the MOU

b) Foster and encourage relationships between officers of the two organisations.

c) Initiate and encourage project-based collaboration between the two organisations.

d) Actively promote the partnership and the benefits derived to the general public and the health care community.

(iv) Representatives on the Working Party of Border Division of General Practice shall be determined by the CEO and the representatives of Charles Sturt University shall be determined by the Vice-Chancellor.

The Responsible Officer shall:

a) Disseminate the objectives of the agreement within each organisation and implement an internal process to ensure opportunities are identified within their organisation and reported back to the 'working party' at quarterly meetings.

b) Actively engage with the other organisation on a regular basis.
c) Assist with practical implementation of identified and agreed objectives.

d) Act as a 'secretariat' to the working party.

e) Monitor and report on implementation at the quarterly meetings.

Dated this                                day of                                     2006

The Seal of Border Division of
General Practice )
was affixed on )
in the presence of )

........................................
Representative

........................................
Chief Executive Officer

Signed on behalf of )
Charles Sturt University )
By Ian Charles Goulter )
Vice-Chancellor )
In the presence of )

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Witness