What is ELMO training?
The University has expanded the ELMO online platform to offer training for Work health and Safety, Induction, EEO, Ethics and Conduct, Finance and Soft skills training. New modules will be added over time and notifications will be sent as this happens.

What ELMO Online Training should be completed?
The current modules available for this online training (as from 7 March 2016) are:
- Safe U @ CSU (all staff must complete)
- Fire and Emergency Procedures (all staff must complete)
- WHS for Managers (must be completed by any employee whose duties involve managing/supervising staff)

The course below should also be completed as directed.
- Understanding and Minimising Corrupt Conduct
- IT Fundamentals
- Information Security Awareness

Who will be required to complete this training?
All staff will be required/able to complete this training. Certain student cohorts will have access to the system, depending on the training module and requirements.

Will I be required to retrain?
Staff will be required to refresh their training every two (2) years and the new platform allows for automatic reminders to be sent to staff reminding them of this requirement.

Can progress be tracked and reported on?
Yes, individuals can see at the bottom of the page after logging in under the ‘Learning’ heading what modules they are enrolled in and required to complete. Reports will be available for managers to track completions of training.

How do I access ELMO Online training?
The programs can be accessed at the following website and it is important that staff read all instructions prior to commencing the training.

Single sign has been enabled on the new ELMO platform – which means you will use the same username and password that you use to login to the CSU system.

How do I access ELMO Online training off campus?
If you are off campus you can access ELMO by logging in to thin client as follows:
Thin client

Or using the Virtual Private Network VPN and then use this link to ELMO:

What do I do if I believe I have completed this training?
Please note that compulsory training is a legislative requirement that all staff are required to complete, and refresh every two years. If staff for believe they have completed this training but they are still appearing on the list of outstanding completions, they should email ohs@csu.edu.au with either their certificate of completion or other pertinent information.

ELMO Online Induction link