Section 6 - Rules and Regulations

GRADUATION REGULATIONS

1. REQUIREMENTS FOR GRADUATION

1.1 Course Completion

1.1.1 General Requirements - All Courses

Students must complete to the satisfaction of the Faculty, the requirements for the course as specified in the Regulations for the course published in the University Handbooks and elsewhere.

For the purpose of this Regulation, students have not completed requirements for an award until all GP grades are converted.

1.1.2 Programs Leading to Double Degrees

In relation to a program leading to a double degree, a student who completes requirements for the award of one of the degrees of the program before completing the whole program, may not graduate with that award before the completion of the program. However a student who withdraws from or is excluded from a program leading to a double degree and who has completed requirements for the award of one of the degrees of the program, may be awarded that degree.

1.1.3 Articulated Sets of Courses

1.1.3.1 Definition

For the purposes of this Regulation, an articulated set of courses course is:
- a diploma course which incorporates a university certificate course; or
- a bachelor degree course which incorporates a university certificate and/or an associate degree or advanced diploma or diploma or associate diploma course; or
- a graduate diploma course which incorporates a graduate certificate course; or
- a master degree course which incorporates a graduate diploma and/or graduate certificate course; or
- a professional doctorate course which incorporates a master degree course.

1.1.3.2 Withdrawal/Exclusion From

A student in a course that is one of an articulated set of courses who withdraws or is excluded from the course, may apply to graduate with the lower level award if all course requirements for the lower level award have been met, subject to clause 2.3 of the Credit Regulations, as it applies to the lower level course, and the payment of a differential fee where this is required (see clause 1.1.3.4 below).

A student eligible for such an award may choose to have it conferred at a graduation ceremony or in absentia at an ordinary meeting of the Council.

1.1.3.3 Multiple Awards

Higher Level Course Entry

A student who is admitted to a higher level course in an articulated set of courses or to a course which offers lower level exit points, may apply to graduate with a lower level award upon completion of the requirements for the lower level award whilst continuing in the higher level course and the following conditions shall apply:

a) clause 2.3 of the Credit Regulations, as this applies to the lower level course;

b) the student must apply to graduate with the lower level award by 5 pm on the last day of the session in which the requirements of the lower level course will be met;

c) the student must pay a graduation fee for the lower level award, the amount of which is specified annually in the University Handbook;

d) the student must pay any differential fee required under clause 1.1.3.4 below;

e) the student may elect to have the lower level award conferred at a graduation ceremony; and

f) the student's lower level award transcript shall show the subjects completed, the grade for each subject and the session in which each subject was completed and the student's higher level award transcript shall show on it as graded credit, the subjects that were counted for the lower level award.

Lower Level Course Entry

A student who is admitted to a lower level course in an articulated set of courses may graduate with the award for that lower level course subject to the following conditions, even though the student may continue immediately into a higher level course:

a) the student must apply to graduate with the lower level award in the final session of enrolment in the lower level course in accordance with clause 2 below;

b) the student does not have to pay the graduation fee or the differential fee under clause 1.1.3.4 below; and

c) the student's lower level award transcript shall show the subjects completed, the grade for each subject and the session in which each subject was completed and the student's higher level award transcript shall show on it as graded credit, the subjects that were counted for the lower level award.

1.1.3.4 Differential Fees

Where the articulated set of courses is a HECS set of courses but the lower level award is separately offered as a fee paying course, the student will be required to pay a differential fee in order to graduate with the lower level course. The differential fee will be equivalent to the difference between the fee payable for the lower level course and the HECS liability of the subjects that comprise the
lower level course. The student will not however be charged a differential fee for any subject in which credit was granted in the lower level course.

1.1.4 Bachelor/Bachelor (Honours) Courses
A student who completes requirements for the award of a Bachelor degree in one session and is admitted to a Bachelor (Honours) course in the next consecutive session, may apply to graduate with the Bachelor award.

A student who chooses to graduate with the Bachelor award may do so at a graduation ceremony or in absentia at an ordinary meeting of the Council.

1.2 Discharge of Obligations
To be eligible to graduate, a graduand shall discharge all obligations and indebtedness to the University to the satisfaction of the Director of Student Administration. For the purposes of this clause ‘to graduate’ means to receive a testamur and final transcript and attend a graduation ceremony.

1.3 Application to Graduate
To be eligible to graduate, students must submit an Application to Graduate Form.

2. APPLICATIONS FOR GRADUATION
2.1 Application to Graduate Form
Students must apply to graduate on an Application to Graduate Form. The completed form should be returned to the Student Administration Office by the date published in the Principal Dates.

Students enrolled in articulated courses who wish to apply to graduate with a lower level award under clauses 1.1.3.2 and 1.1.3.3 above shall notify the Student Administration Office of their intention to apply to graduate.

Other students shall normally be sent an application to graduate form with a copy of their transcript by the Student Administration Office at the end of their anticipated last session of enrolment.

2.2 Late Applications
Late applications must be accompanied by the prescribed late fee.

At the Director, Student Administration’s discretion, some late applications may be deemed too late for processing in time for the annual graduation ceremonies held in April/May. In such cases, a late fee is not charged and the graduands may choose either:

• to defer their graduation until the graduation ceremonies in the following year; or
• to have their awards conferred in absentia at the next ordinary meeting of the Council.

Graduands who choose the latter option will not receive their award at a graduation ceremony.

2.3 Mid Year Applications
Graduands who complete their course at the end of Autumn session will have their graduation deferred until the following April/May graduation ceremonies unless they elect to have their award conferred earlier and in absentia at an ordinary meeting of the Council.

2.4 Deciding Applications
The Dean on the recommendation of the Course Coordinator will satisfy himself/herself that students in a particular undergraduate or postgraduate coursework course have satisfactorily completed all course requirements and recommend to the Academic Awards Committee that the award be conferred. In the case of research higher degrees, the Board of Graduate Studies will satisfy itself that students have satisfactorily completed all course requirements and recommend to the Academic Awards Committee that the award be conferred. The Academic Awards Committee will approve the award which will be conferred by the Council.

2.5 Notification
Graduands will be advised in writing by the Student Administration Office that they have completed all course requirements and will be given information about their graduation options.

2.6 Graduation Ceremonies
Graduands who choose to graduate at a Graduation Ceremony will be expected to graduate at the appropriate ceremony held at the campus through which they were enrolled. Graduands who wish to graduate at another campus, must apply on the Application to Graduate form to do so. Such applications will be decided by the Director, Student Administration.

2.7 Graduation with a Double Degree
The following procedures apply in the case of graduation in a course leading to a double degree:

2.7.1 Where One Faculty is Involved
Where both degrees are offered by the one Faculty, the student:

• will receive both degrees at the Faculty graduation ceremony;
• will be listed in the graduation program twice (once under each degree to be conferred); and
• may elect to be called onto the stage twice to receive each testamur separately.
2.7.2 Where Two Faculties are Involved
Where the degrees are offered by different Faculties, the student may elect to:
• attend both Faculty graduation ceremonies and receive each degree separately; or
• attend only one ceremony in which case only the degree for that Faculty will be listed in the program and presented and the testamur for the other degree will be enclosed with the testamur presented at the ceremony.

2.8 Graduation and the Phasing Out of Courses
During the period that a course is being phased out, students in the (old) course may be invited to transfer to a new course which leads to a different award at the same level as the old course. Such students will be invited to transfer to the new course and will be granted credit for all subjects completed in the old course.

At the time of such an invitation to transfer, those students who have completed the old course but have not graduated from it, may apply to the Director, Student Administration to graduate with the award of the new course. Such applications will be approved by the Dean or the Dean's delegate.

3. GRADUATION CEREMONIES

3.1 Australian Graduands
Australian graduands who elect to graduate at a graduation ceremony will be expected to attend the ceremony appropriate to their course held on the campus through which they were enrolled. Australian graduands who wish to attend a ceremony on another campus shall apply to do so on the Application to Graduate form. Such applications shall be decided by the Director, Student Administration.

In cases where the University conducts a special graduation ceremony for graduands in a particular region or course, graduands invited to the special ceremony may elect to attend as well, the ceremony held on the campus through which they were enrolled. Where the graduand elects to attend both ceremonies, he or she will receive a certificate of participation (rather than a second testamur) at the special ceremony.

3.2 International Graduands
International graduands who elect to graduate at a graduation ceremony may choose to attend the relevant ceremony at the campus through which they were enrolled or a ceremony held overseas or both. International students shall indicate on the form sent to them by the International Office which ceremony(ies) they wish to attend.

Where an international graduand elects to attend the Australian and the overseas ceremony, he or she will receive a certificate of participation (rather than a second testamur) at the second ceremony.

International graduands who complete their course in Australia at the end of the Autumn session of a particular year shall be invited by the International Office to attend an offshore graduation ceremony in September or October of that year. International graduands who complete their course in Australia at the end of the Spring session of a particular year shall be invited by the Student Administration Office to attend the ceremony held on the campus through which they were enrolled in April or May of the following year.

International graduands who complete their course at an overseas location shall be invited by the International Office to attend an offshore graduation ceremony. If an offshore ceremony is not available they will be invited by the Student Administration Office to attend the April or May ceremony held on the campus through which they were enrolled.

3.3 Graduation Through the Council
Graduands who elect to and are graduated at an ordinary meeting of the Council rather than at a graduation ceremony may not later elect to graduate at a ceremony.

Graduation through the Council is in absentia. That is, attendance at the meeting of the Board is not required.

3.4 Graduating with Two Awards
Graduands who are eligible to receive two awards shall be subject to one of the two clauses 3.4.1 or 3.4.2 below.

3.4.1 Where One Faculty is Involved
Where both awards are offered by the one Faculty, the graduand:
• will receive both awards at the Faculty graduation ceremony;
• will be listed in the graduation program twice (once under each award to be conferred); and
• may elect to be called onto the stage twice to receive each testamur separately.

3.4.2 Where Two Faculties are Involved
Where the awards are offered by different Faculties, the graduand may elect to:
• attend both Faculty graduation ceremonies and receive each award separately; or
• attend only one ceremony, in which case only the award for that Faculty will be listed in the program and presented, and the testamur for the other award will be enclosed with the testamur presented at the ceremony.
4 - Rules and Regulations

4. DEFERMENT OF GRADUATION

Deferment of graduation is not permitted. Students qualified for graduation must, subject to the provisions of Graduation Regulation 2, apply to graduate on the date of the graduation ceremony immediately following the session in which they completed requirements for an award, provided that they do not come under Graduation Regulation 10 relating to the granting of higher or lower awards than those already held.

5. GRADUATION WITH HONOURS OR DISTINCTION

5.1 Honours

5.1.1 Bachelor (Honours)

Students may graduate with a Bachelor (Honours) award upon successful completion of an Honours course.

For Bachelor (Honours) the University awards Honours in the following classes:

- Class 1
- Class 2, Division 1
- Class 2, Division 2
- Class 3

5.1.2 Master (Honours)

Students may graduate with a Master (Honours) award from a Master program by research and thesis in which Honours is available on the recommendation of the Board of Graduate Studies (Higher Degree Regulation 5.5).

Levels of honours (class 1, etc) do not apply to Master (Honours) programs.

5.2 Distinction

Students graduating from eligible courses (see 5.2.1.1 below) who have achieved a grade average of Distinction in their course as measured by a Grade Point Average (GPA) (see 5.2.2 below) shall graduate With Distinction.

5.2.1 Eligibility

5.2.1.1 Eligible Courses

Only students graduating from courses comprising 64 points or more and which are not Honours courses or doctoral programs (including research or coursework professional doctoral programs) shall be considered for an award With Distinction. This includes students graduating with a Bachelor Award from a course which offers an add-on Honours year.

5.2.1.2 Two-thirds Requirement

Students in eligible courses* who have completed less than two-thirds of their course at Charles Sturt University shall be considered for an award With Distinction if the student has achieved a Distinction-average (or equivalent as determined by the Dean) in their studies for which the credit was granted.

*Eligible courses are those courses comprising 64 points or more that are not Honours courses (clause 5.2.1.1).

5.2.3 Articulated Sets of Courses

Students graduating with the higher level award in one of the articulated course combinations specified below shall only be eligible to graduate With Distinction if they have achieved a grade average of Distinction in the whole (combined) course:

- University Certificate → Diploma
- University Certificate → Associate Degree
- University Certificate → Bachelor
- Associate Degree → Bachelor
- Diploma → Bachelor
- Associate Diploma → Bachelor
- Graduate Certificate → Graduate Diploma
- Graduate Certificate → Master (Coursework OR Coursework/Dissertation)
- Graduate Diploma → Master (Coursework OR Coursework/Dissertation)
- Master (Coursework OR Coursework/Dissertation) → Professional Doctorate

5.2.4 Bachelor of Education

Students in the Bachelor of Education (4th year) course may graduate With Distinction if they perform at the appropriate standard in the course, irrespective of the standard at which they performed in the Diploma of Teaching or Bachelor of Teaching or other course which qualified them for admission to the Bachelor of Education (4th year) course. (This clause will not apply to students commencing this course in or after Autumn Session (Trimester 1) 2002.)

5.2.2 Grade Point Average (GPA)

5.2.2.1 Calculating the GPA

A numeric value is assigned to each grade:

- High Distinction 7
- Distinction 6
- Credit 5
- Pass 4
- Terminating Pass 3
- Fail 0
- Fail Withdrawn 0

The GPA is calculated as follows: for each subject, the numeric value of the grade obtained is multiplied by the point value of the subject. The sum of the figures thus obtained is then divided by the sum of the point values of the subjects.
This can also be expressed in the formula:

\[ \text{GPA} = \frac{\sum \text{(point value of subject)} \times (\text{numeric value of grade})}{\sum (\text{point value of subject})} \]

The GPA is calculated correct to two decimal points. The maximum GPA is 7.00; the minimum GPA is 0.00.

A GPA of 6.00 or higher is required for graduation With Distinction.

5.2.2.2 Subjects Included in the GPA
All subjects graded:
- HD High Distinction;
- DI Distinction;
- CR Credit;
- PS Pass;
- PT Terminating Pass;
- FL Fail;
- FW Fail Withdrawn
which are a part of the course, shall be included in the calculation of the GPA. This includes:
- subjects for which graded credit has been approved; and
- failed subjects which may have been passed at a later attempt.

5.2.2.3 Subjects Not Included in the GPA
Subjects not included in the calculation of the GPA include:
- subjects for which ungraded credit has been granted;
- subjects which are additional to course requirements;
- subjects which are graded
  - SY Satisfactory
  - US Unsatisfactory
  - AW Approved Withdrawal
  - IP In Progress
  - NA Not Assessed
  - TA To be Assessed
  - AA Additional Assessment
  - GP Grade Pending
  - SX Supplementary Exam
  - AE Additional Examination

5.2.2.4 Undistinguished Session
Provided a student who is otherwise eligible, achieves the required GPA, the student shall graduate With Distinction: an undistinguished session of failure or low passes or the repeated failure of a subject shall not prevent graduation With Distinction.

5.2.2.5 The Old GPA Formula
The formula for calculating the GPA specified in clause 5.2.2.1 above was introduced in Autumn Session 1997. Students who commenced their courses prior to 1997, who are otherwise eligible for an award With Distinction, shall graduate With Distinction if their GPA is 6.0 or higher on the new scale or if their GPA is 75% or higher as calculated below.

A numeric value is assigned to each grade:
- High Distinction 4
- Distinction 3
- Credit 2
- Pass 1
- Terminating Pass 1
- Fail 0
- Fail Withdrawn 0

The GPA is calculated as a percentage using the formula:

\[ \text{GPA} \% = \frac{\sum (\text{point value of subject)} \times (\text{numeric value of grade})}{\sum (\text{point value of subject})} \times 100 \]

The GPA is calculated correct to two decimal points.

A GPA of 75.00% or higher is required for graduation With Distinction.

5.2.2.6 Relaxation of GPA Requirements
The requirement that a student otherwise eligible for consideration for an award With Distinction shall achieve a GPA of 6.00 (75% using the old formula) shall be lowered to a minimum of 5.65 (70% using the old formula) provided that no more than five percent of students in a particular course graduate With Distinction after the application of this clause.

NB: This clause only applies to students who completed their courses by the end of Spring session 2002 or Trimester 3, 2002.

5.2.3 Awards With Distinction
Graduation With Distinction is recorded on a graduate’s testamur (degree, diploma, certificate) and on the final transcript of academic record. The words ‘With Distinction’ however do not form part of the nomenclature of an award even though the graduate may cite the award With Distinction.

Any student who graduates With Distinction from a course and at a later time is admitted to and graduates from the Honours year for that course, will be advised that the correct nomenclature of their course is Bachelor of …. (Honours) and that ‘With Distinction’ is redundant and should not be cited.

6. UNIVERSITY MEDAL
The award of an undergraduate University Medal is the highest honour the Council can confer on
undergraduate graduands of the University. An undergraduate University Medal inscribed with the graduand’s name, the course and the year in which it is awarded will be awarded at the appropriate graduation ceremony where the following conditions are met.

6.1 Eligibility for Consideration

6.1.1 Honours Class 1
Any student graduating with Honours Class 1 from an undergraduate honours course may be recommended for consideration for the award of a University Medal provided the student has completed at least two-thirds of the combined Bachelor and Bachelor (Honours) courses at Charles Sturt University.

6.1.2 With Distinction
Any student graduating with distinction from an undergraduate degree course (or from any specialisation of an undergraduate degree course) may be considered for the award of an undergraduate University Medal. For the purpose of this regulation ‘specialisation’ is as defined in the Academic Senate’s policy on course accreditation.

A student who graduates with distinction from an undergraduate course and is awarded an undergraduate University Medal may not be nominated for, or awarded, another undergraduate University Medal if they then go on to graduate with Honours Class 1 from an undergraduate honours course.

6.1.3 Nominations to be made in Year of Graduation
An undergraduate University Medal will be awarded to a graduand(s) who meets the selection criteria specified in clause 6.1.1 and 6.1.2 above and who is selected by the University Medals Committee as detailed in clause 6.2 irrespective of whether they will graduate at a graduation ceremony (whether onshore or offshore) or in absentia at an ordinary meeting of the University Council. (Each year the University Medals Committee will consider the Faculty’s nominations of eligible graduands, who have graduated or will graduate, during the period 1 June of the previous year to 31 May of the current year.)

6.2 Method of Selection

6.2.1 University Medals Committee
University Medal winners shall be selected by the University Medals Committee of the Academic Senate.

6.2.2 Faculty Recommendations
The shortlist of potential University Medal winners shall comprise students who meet the selection criteria specified in clause 6.1 above and who are recommended to the University Medals Committee by the relevant Faculty in accordance with criteria determined by the Faculty.

6.3 Conditions of the Award of a University Medal

6.3.1 Limitation on Number Awarded
Normally, no more than five undergraduate University Medals shall be awarded in one calendar year and if no candidates in a particular year are considered to have attained the required standard, no undergraduate University Medals shall be awarded.

The University Medals Committee may award an additional undergraduate University Medal or Medals in exceptional circumstances with detailed reasons in support to be provided by the University Medals Committee to the next meeting of Academic Senate.

6.3.2 Limitation on Number Per Course
Only one undergraduate University Medal may be awarded each year in any particular undergraduate honours course or in any particular undergraduate specialisation, or in any particular undergraduate course which does not contain specialisations.

A Medal may be awarded jointly to two (or more) graduands in the same course.

Graduands who have been awarded a Medal jointly will each receive an undergraduate University Medal which will be inscribed in accordance with clause 6 above except that the words ‘Jointly awarded to’ will be inscribed before the graduand’s name.

6.4 Guidelines for the Preparation of Nominations for the Award of a University Medal
Nominations for the award of a University Medal shall focus on a student’s academic performance and not on other achievements, however meritorious they may be.

Where a Faculty puts forward more than one nomination for the award of a University Medal, the nominees should be ranked by the Faculty.

Nominations from Faculties should address the following criteria:

• the grade point average of the nominee;
• details of prizes and/or scholarships won by the nominee whilst completing the course relevant to the nomination;
• if applicable, details of outstanding performance in practical components of the course undertaken by the nominee;
• comments on aspects of academic performance that may not be apparent from the grades obtained by the nominee;
• details of papers written by the nominee for seminars, conferences or journals;
• details of work of a professional nature undertaken by the nominee either within or outside CSU;
• in relation to honours students, appropriate excerpts from the examiners’ reports;
• any other relevant information related to the nominee’s academic performance or professional involvement.

7. TESTAMURS

7.1 CSU Testamurs
Upon graduation from an award course, graduands will receive a testamur bearing:
• the graduand's full name;
• the name of the award as recorded on the University Register of Approved Awards and Courses;
• the course and specialisation if applicable;
• the words 'With Distinction' if the graduand has the required record;
• the words 'Honours Class.............' if the graduand has completed a Bachelor (Honours) course;
• the date of the award;
• the signature of the Chancellor, the Vice-Chancellor, the Dean and the University Secretary; and
• the University Seal.

7.2 Graduands’ Names on Testamurs

7.2.1 Evidence of Name May be Required
In determining the name to appear on a graduand’s testamur, the University may require the graduand to produce a certified copy of his/her birth certificate or extract certificate; and/or a certified copy of a marriage certificate or deed poll as evidence of a name change.

7.2.2 Full Name to be Shown
Subject to the other clauses of this policy, a graduand’s full legal name will be recorded on the testamur. A full legal name comprises all given names and a family name.

7.2.3 Omissions and Short Forms
A graduand may not choose to omit a given name from his/her testamur but may substitute a given name with the initial of that name (see clause 7.2.4 below).

A graduand may not choose to substitute a short form of a given name for that given name.

7.2.4 Initials for Given Names
A graduand may choose to have one or more of his/her given names recorded as an initial only provided that at least one given name is recorded in full on the testamur. This clause applies to the first given name as well as 'middle names'.

A family name must be recorded in full: it cannot be recorded by initial only.

7.2.5 Order of Names
Given names will generally precede the family name on a testamur. A graduand from a culture where the family name precedes the given names may choose to have his/her name recorded with the family name first or last.

The order of given names will be as listed by a graduand on the Application to Graduate form.

7.2.6 Suffixes
A suffix which forms part of a graduand’s legal name and distinguishes the graduand’s name from the same name used by his/her father/mother or serves some similar purpose will be recorded on the testamur.

7.2.7 Non-English Names
The testamur of a graduand with non-English names which, when written in their native language are not written using the English alphabet, will bear the English transliteration of the graduand’s name.

The testamur of a graduand with non-English names which, when written in their native language are written using English alphabetic characters, some with accents, the accents will be recorded as part of the name where it is technically possible to do so.

7.2.8 Australian Aboriginal Names
A graduand who is an Australian Aboriginal or Torres Strait Islander who has both an English name and an Aboriginal name may choose to have both names recorded on his/her testamur. The order in which the two names are printed on the testamur will be as requested by the graduand on the Application to Graduate form.

7.2.9 Family Names
A graduand may have both his or her married family name and former family name on the testamur as a hyphenated name (e.g. Smith-Jones) but not in the form ‘Smith nee Jones’.

A graduand who, during his or her enrolment with the University has been recorded on the enrolment system under one family name and wants a different family name recorded on the testamur, may be required to give reasons for the request to the Director of Student Administration who shall decide the matter.
8 - Rules and Regulations

7.2.10 Items not Recorded

7.2.10.1 Appellations
Appellations such as Mr, Ms, Dr, Professor, Reverend and so on shall not be recorded on testamurs.

7.2.10.2 Honours
Civic, military, academic, professional and similar honours shall not be recorded on testamurs.

8. REPLACEMENT TESTAMURS
A graduate of the University or its former constituent institutions may apply for a replacement testamur.

8.1 Applications
Applications must be made in writing to the Director, Student Administration via the Student Administration Office on the appropriate campus. The applicant must provide:
- his or her full name at the date of graduation;
- the name of the awarding institution;
- the name of the course and the award received;
- the year the course was completed; and, if appropriate
- evidence of the student's change of name if the replacement testamur is not to be issued in the name used at graduation.

8.2 Fee
The appropriate fee must be paid before the replacement testamur will be issued.

8.3 Format of the Replacement Testamur
Replacement testamurs will be of the same size, style, colour and quality of currently issued Charles Sturt University testamurs. They will bear the following words and information:
- (University logo)
- 'In the name of the Council and by authority of the same be it known that'
- (graduate's full name)
- 'having fulfilled the prescribed requirements was awarded the'
- (Name of award)
- (and where appropriate) 'of the (name of institution) a former institution of the University'
- 'on the (date of the original award)'
- 'in token whereof the Board has authorised the Seal of the University to be hereto affixed'
- (University Seal)
- (signatures of the Chancellor, Vice-Chancellor, Dean and University Secretary)
- 'dated this (date of the Council meeting at which the use of the Seal is approved)'.

9. LEVELS OF AWARD
The awards granted by the University are from highest to lowest:
- Degree of Doctor
- Degree of Master (Honours)
- Degree of Master
- Graduate Diploma
- Graduate Certificate
- Degree of Bachelor (Honours)
- Degree of Bachelor
- Associate Degree (from 1996)
- Diploma
- Associate Diploma
- University Certificate

10. SIMILAR AWARDS
Students who graduate with an award of the University and subsequently graduate with a similar higher level award, having obtained full credit for the lower award, are no longer entitled to cite the lower award as a qualification, except where they enrol in an Honours year following completion of a three year equivalent degree.

Students who fail to complete a higher award but have qualified for a similar lower award, may apply for and be granted the lower award.

An award will not be made in a similar area of study at a level below the level of an award already held.

11. ACADEMIC DRESS
As approved by the Board of Governors on 3 September 1992 (BG 92/190) and amended on 1 September 1993 (BG 93/162); 20 May 1994 (BG 94/87).

Note: the academic dress for the award of University Certificate is currently being established by the Council of the University.

11.1 Associate Diploma, Associate Degree and Diploma
- A gown of black cloth, manufactured to the same pattern as graduates holding a degree of Bachelor of Arts from the University of Cambridge.
- A stole of bright red corded fabric (PMS199) consisting of two tails each one metre long and 10 cm wide, fixed to a collar having the dimensions 33 cm wide, having rounded corners 5 cm in radius cut at the back of the neck 3 cm deep by 14 cm wide and having a stripe in the colour of the faculty, centrally located on each tail. The width of the stripe shall be 5 cm for diplomates and associate degrees and 3 cm for associate diplomates.

11.2 Bachelor
- A gown of black cloth, manufactured to the same pattern as graduates holding a degree of Bachelor of Arts from the University of Cambridge. • A hood of bright red corded fabric
Graduation Regulations - 9

11.3 Graduate Diploma and Graduate Certificate

• A gown of black cloth, manufactured to the same pattern as graduates holding a degree of Bachelor of Arts from the University of Cambridge.

• A hood of bright red corded fabric (PMS199) manufactured to the Cambridge full shape style, then lined 3 cm in blue silk-like fabric (PMS286), then a further 10 cm and bound over the cowl 12 mm with silk-like fabric in the faculty colour. The neckband is lined in the faculty colour and is affixed so that when worn the faculty colour on the neckband will show as a continuation of the colour in the cowl of the hood.

• A black felt covered trencher cap and black tassel of approximately 30 cm in length.

11.4 Master

• A gown of black cloth, manufactured to the same pattern as graduates holding a degree of Bachelor of Arts from the University of Cambridge.

• A hood of bright red corded fabric (PMS199) manufactured to the Cambridge full shape style, then fully lined and bound 20 mm over the cowl with silk-like fabric in the faculty colour. The neckband is lined in the faculty colour and is affixed so that when worn the faculty colour on the neckband will show as a continuation of the colour in the cowl of the hood.

• A black felt covered trencher cap and black tassel of approximately 30 cm in length.

11.5 Doctor of Philosophy

• A gown of lightweight black fabric, similar to a master gown, but with red silk-like fabric (PMS199) to a width of 10 cm.

• A hood of bright red corded fabric (PMS199) manufactured to the Cambridge full shape style, then fully lined and bound 20 mm over the cowl in blue silk-like fabric (PMS286). The neckband is lined in blue (PMS286) and is affixed so that when worn, the blue colour of the neckband will show as a continuation of this colour in the cowl of the hood.

• A black Tudor bonnet trimmed with a red cord and red tassels (PMS199).

11.6 Professional Doctorate

• A gown of lightweight salmon fabric manufactured to the same pattern as graduates holding a degree of Doctor of Civil Laws from the University of Oxford.

• A hood of blue corded fabric (PMS286) manufactured to the Oxford doctorate shape, then fully lined and bound 20 mm over the cowl with silk-like fabric to match the facings on the gown.

• The front and sleeve facings shall be 12 cm wide from underarm to sleeve edge in the faculty colour.

• A black Tudor bonnet trimmed with gold cord and gold tassels.

11.7 Higher Doctorates

This includes the awards of Doctor of Arts, Doctor of Business, Doctor of Education, Doctor of Health Studies and Doctor of Applied Science awarded on the basis of a portfolio of published work, or by honoris causa.

• A gown of lightweight blue fabric (PMS286) manufactured to the same pattern as graduates holding a degree Doctor of Civil Laws from the University of Oxford, with front facings and sleeves in the faculty colour.

• A hood of salmon corded fabric manufactured to the Oxford doctorate shape, then fully lined and bound 20 mm over the cowl with silk-like fabric in the faculty colour.

• A black Tudor bonnet trimmed with gold cord and gold tassels.

11.8 Senior Doctorates

Doctor of the University (honoris causa)

• A full festal gown of salmon corded fabric manufactured to the same pattern as graduates holding a degree Doctor of Letters or Doctor of Science from the University of Cambridge, with blue (PMS286) silk-like facings, 12 cm wide and sleeve lining of the same colour, matching sleeve cord and cloth covered button.

• A hood of black lightweight fabric manufactured to the Cambridge full shape style, fully lined in blue (PMS286) and is affixed so that when worn, the blue colour of the neckband will show as a continuation of this colour in the cowl of the hood.

• A black Tudor bonnet trimmed with a blue cord and blue tassels.

Doctor of Letters (honoris causa) and Doctor of Science (honoris causa)

• A gown of lightweight blue fabric (PMS286) manufactured to the same pattern as graduates holding a degree Doctor of Civil Laws from the
University of Oxford, with front facings and sleeves in the faculty colour.

- A hood of salmon corded fabric manufactured to the Oxford doctorate shape, then fully lined and bound 20 mm over the cowl with silk-like fabric in the faculty colour.
- A black Tudor bonnet trimmed with gold cord and gold tassel.

### 11.9 Faculty Colours

<table>
<thead>
<tr>
<th>Faculty</th>
<th>Colour</th>
</tr>
</thead>
<tbody>
<tr>
<td>AGSPM</td>
<td>Ruby (BCC38)</td>
</tr>
<tr>
<td>Arts</td>
<td>White (BCC1)</td>
</tr>
<tr>
<td>Science &amp; Agriculture</td>
<td>Maize (BCC5) (Yellow)</td>
</tr>
<tr>
<td>Commerce</td>
<td>Smalt (BCC147) (Mid Blue)</td>
</tr>
<tr>
<td>Health Studies</td>
<td>Powder Blue (BCC193)</td>
</tr>
<tr>
<td>Education</td>
<td>Grass Green (BCC103)</td>
</tr>
</tbody>
</table>

### 11.10 Academic Dress for Aboriginal and Torres Strait Islander Graduands

In addition to the approved academic dress for the award being conferred, Aboriginal and Torres Strait Islander graduands may wear a distinguishing stole at graduation ceremonies.

For Aboriginal Graduands:

- A stole 230 cm long, made up of black, yellow and red stripes, each 2.5 cm wide, lined with black fabric and trimmed with yellow fringing.

For Torres Strait Islander Graduands:

- A stole 230 cm long, made up of blue, white and green stripes each 2.5 cm wide, lined with black fabric and trimmed with black fringing.