How does a Host use YouTube during an Online Meeting?

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Information

The YouTube Pod is a custom Adobe Connect Pod (created by esync) that can be made available in a share pod.
Using the YouTube Pod allows Meeting Hosts to search YouTube and play back the results synchronously for attendees.

The YouTube pod is available in:

• two versions:
  o free version (CSU is using the FREE version);
  o licenced version that allows caching before the content is simultaneously played to all participants.
• a YouTube layout in the regular and advanced meeting templates.
• shared content folder for meetings created before YouTube Pod was available.

Copyright

Hosts recording Online Meeting sessions need to comply with the following Copyright restrictions on YouTube clips used for educational purposes:

• CSU does not hold a licence to copy YouTube clips
• If a legitimate non CSU produced YouTube clip is used during a recorded session, either stop the recording while it is in use or edit it out afterwards.
• Links to legitimate YouTube clips can be embedded in Interact2. Clips can also be played in class.
• Further information: Copyright @ CSU: Audio/Visual http://libguides.csu.edu.au/c.php?g=139561&p=913552

What are some ways Hosts can use YouTube clips in their teaching?

Hosts can use YouTube clips as the basis for:

• Discussion and engagement on Graduate Learning Outcomes:
  ✓ Ethics;
  ✓ Global Citizenship;
  ✓ Sustainability;
  ✓ Indigenous Cultural Competency
• Brainstorming actions:
on the Whiteboard;
✓ in the Notes pod.

• Role plays and debates by groups;
• Presentations by invited experts;
• Polls for attendee opinions;
• Q&A;
• sharing Weblinks;
• sharing relevant files (while remembering not to breach copyright);

Landfill Harmonic Orchestra (https://www.youtube.com/watch?v=fXynrsrTKbl) can be used to discuss:
✓ Ethics,
✓ Global Citizenship and
✓ Sustainability.

( eg “The world sends us garbage, we send back music” “Landfill Harmonic orchestra”)

Juan Manuel Chavez, 19, is playing a cello made from an oil can and meat tenderiser in the example in the following screen grab

Figure 1: Screen grab of YouTube clip young man playing Cello in “Paraguay’s Landfill Orchestra” used as the stimulus for engagement in the Online Meeting room

How does a Host make the YouTube Pod available in a Share Pod?

1. If Hosts have selected the Regular or Business template when creating the meeting they have the YouTube Pod in a share pod within a YouTube layout

Check if the YouTube pod is already available in a share pod within a YouTube layout as shown in the following screen grab.
2. If Yes, the YouTube pod is already available in a share pod, then follow the instructions **How does a Host search and play clips from YouTube during a meeting?**

3. If No and the YouTube pod is:
   1. NOT already available in a share pod within a layout; OR
   2. out of date as shown select “Stop Sharing”) as shown in the following screen grab;

   - Figure 3: Screen grab of Out of Date YouTube in a share pod with highlights showing where to select “Stop Sharing” as the 3rd option (Starting from the right hand top corner) in top menu level of YouTube Pod and “Search” as the 7th op then follow the “How Hosts can upload the YouTube Pod in a share pod” instructions that follow.
How Hosts can upload the YouTube Pod in a share pod

To upload the YouTube Pod in a share pod Hosts:

1. choose a share pod or, from the “Pods” menu choose “Share” “Add a New Share” pod as shown in the following screen grab.

![Screen grab showing “Share” as the top menu item in the Adobe Connect Host Menu bar Pods options with “Add a New Share” pod](image)

2. select “Share document” (found as the second drop down in the middle of the Share Pod) as shown in the following screen grab.

![Screen grab showing “Share Document” as the second drop down in the Adobe Connect “Share My Screen” options in the Share pod](image)

3. choose “Shared Content” and select “YouTube folder” in as shown in the following screen grab.

![Screen grab showing “YouTube folder” as the eighth folder in the “Shared Content” options](image)
4. Choose the “New YouTube Pod” and select “OK” as shown in the following screen grab.

![Figure 7: Screen grab showing “New YouTube pod” and Ok (the 2nd button to the left in the bottom right hand corner) highlighted](image1)

5. Now the New YouTube pod is ready in a share pod.

![Figure 8: Screen grab showing “New YouTube pod” uploaded in a Share pod](image2)

Hosts can search and play clips from the New YouTube pod during a meeting.
How does a Host search and play clips from YouTube during a meeting?

Once the YouTube Pod is available in a share pod then Hosts:

1. select the New YouTube pod;
2. enter:
   ✓ keyword;
   ✓ YouTube url;
   ✓ video ID;
3. select the search button found in the top menu bar of the YouTube Player as shown in the following screen grab.

Keying in the search term will bring up relevant videos as shown in the following screen grabs:

✓ “Landfill Orchestra”
“Victor Bakes Science”

4. select the clip and:

✓ play the YouTube video as shown in the following screen grabs.

Please Note: Remember to comply with Copyright guidelines
Figure 13: Screen grab of YouTube clip two young girls playing violins in “Paraguay’s Landfill Orchestra Plays Instruments made from recycled material” (the 1st YouTube in the Playlist” in the right hand option

✓ add the YouTube video to the playlist as shown in the following screen grab.

Please Note: Remember to comply with Copyright guidelines

Figure 14: Screen grab of YouTube Player with “The Science of Panna Cotta” (the 4th YouTube clip) and “Add to the Playlist” (the right hand option) selected and a reminder to comply with Copyright guidelines
5. can clear the playlist if desired as shown in the following screen grab.

![Figure 15: Screen grab of YouTube clip “The Science of Meringue” with “Clear List” as the 2nd option in the top right hand side in the 3rd menu level.](image)

How do Participants view clips from YouTube during a meeting?

1. As the Host plays the YouTube clip participants will see and hear it as shown in the following screen grab.

   **Please note:** In the free version there may be a delay depending on the participants’ bandwidth.

![Figure 16: Screen grab of YouTube clip “The Science of Meringue” playing](image)

2. All attendees can use the “Full screen icon” to watch the clip full screen as shown in the screen grab.
Help from within the Adobe Connect room

- Access specific help for each of the pods from the Help option located in the dropdown at the top right hand side of each pod.

- Access the general Help drop down in the top right hand of the Online Meeting room menu bar as shown in the following screen grab.

Online Self Help

- Adobe ConnectPro https://www.youtube.com/user/AdobeConnectPro
• CSU Online Meeting help (Adobe Connect)
  https://www.csu.edu.au/division/studentlearning/home/technologies-for-learning-and-teaching/online-meeting
• See Adobe for other extensions you might like to explore

Requesting assistance (Only available for CSU Staff)
CSU staff can request assistance using the Division of Student Learning Service Request System at https://online.csu.edu.au/de/dewsrsc.sqt?run=Request.